



COPYRIGHT POLICY

Policy Type:	Institutional	Initially Approved:	April 24, 2018
Policy Sponsor:	Dean, Innovation, Learning and Development	Last Revised:	April 24, 2018
Responsible Unit:	Library Services	Review Scheduled:	April 2023
Approver:	President and CEO		

A. PURPOSE

The purpose of this policy is to effect compliance with the Copyright Act and related laws, as well as related Alberta University of the Arts (AUArts) policies and procedures.

B. SCOPE

All members of the AUArts Community using copyright-protected materials while acting in their capacity as employees (including research and academic employees), agents of AUArts will comply with the federally legislated Copyright Act and related law. This includes the protection of the rights of ownership held by copyright owners and recognition of user rights in relation to copyright protected materials owned by others.

C. POLICY STATEMENT

1. GENERAL COMMITMENT

- 1.1 The Alberta University of the Arts is committed to compliance with copyright law. In order to fulfill this commitment, the University is committed to the ongoing review, development and implementation of best practices for ensuring copyright compliance.
- 1.2 AUArts is committed to the enforcement of compliance with Copyright law.

2. GUIDANCE AND COMPLIANCE

- 2.1 Guidance on the reproduction and distribution of copyright protected materials under this policy and associated procedures and guidelines is not for commercial purposes.
- 2.2 Students are responsible for their own compliance with copyright law and the appropriate use of copyright materials.

D. DEFINITIONS

Agents of AUArts: Includes contractors or other representatives engaged by AUArts to represent the institution in the facilitation of AUArts business.

Copyright: Means the sole right to produce or reproduce a work or a substantial part of it in any form. It includes the right to perform the work or any substantial part of it or, in the case of a lecture, to deliver it. If the work is unpublished, copyright includes the right to publish the work or any substantial part of it.

Fair Dealing: Is a user's right in copyright law permitting use of, or "dealing" with, a copyright protected work without permission or payment of copyright royalties.

E. RELATED LEGISLATION

- Copyright Act

F. RELATED DOCUMENTS

- Intellectual Property Procedure
- Undergraduate Course Management
- Social Media Procedure
- Website Procedure
- IT: User Access Procedure

G. REVISION HISTORY

Date (mm/dd/yyyy)	Description of Change	Sections	Person who Entered Revision (Position Title)	Person who Authorized Revision (Position Title)
10/15/2024	Updated Template	All	University Secretary Assistant	Dean, Innovation, Learning and Development