



**ANIMALS ON CAMPUS POLICY**

<b>Policy Type:</b>	Institutional	<b>Initially Approved:</b>	January 8, 2019
<b>Policy Sponsor:</b>	VP Administration	<b>Last Revised:</b>	August 7, 2019
<b>Primary Contact:</b>	Facilities	<b>Review Scheduled:</b>	January 2024
<b>Approver:</b>	President and CEO		

**A. INTENT**

The purpose of this policy is to provide a safe, healthy and clean environment for members of the ACAD community by restricting the presence of animals on campus and limiting any associated health and safety hazards, disruption, nuisance, and anxiety in the workplace.

**B. SCOPE**

This policy applies to the ACAD building in its entirety.

**C. POLICY STATEMENT**

**1. General**

- 1.1 No animal shall be permitted to be in distress at any time while on ACAD premises.
- 1.2 No person may bring an animal into the ACAD building, with the following exceptions:
  - a. A service dog;
  - b. A guide dog;
  - c. ESAs as authorized under the Duty to Accommodate Procedure.
  - d. Animals serving as part of an emergency services unit, such as police, fire or ambulance.
  - e. As approved by ACAD, as per section 2 of this policy.
- 1.3 Any authorized animal brought into the ACAD building, must be on a leash, displaying City of Calgary licenses and any other licenses required, be under the direct control/supervision of its owner/handler, and may not be left unattended.
- 1.4 Animals, including service dogs guide dogs, and ESAs, permitted in the ACAD buildings shall be removed from the premises if the owner/handler does not control the animal’s behaviour and the behaviour disrupts education activities or poses a direct threat to the health and safety of those on the premises or to the building environment.
- 1.5 In situations where there is significant risk to the health and safety of others or the animal is in significant distress, ACAD reserves the right to contact a Bylaw Enforcement Officer to remove the animal.

- 1.6 Owners/handlers are responsible for ensuring that their animals are leashed at all times, are solely responsible for the actions of their animal, and are liable for any injury or damage caused by their animal while in the ACAD building.
- 1.7 An animal owner/handler is responsible for cleaning up and disposing of all forms of animal excrement in a responsible manner. In the event of a conflict between a service or guide dog, and an ESA, the ESA will be removed from the situation until a resolution can be arranged.

## 2. Animal on Campus Application

- 2.1 If a person or group wishes to bring an animal into the ACAD building, and the animal is an education/research animal:
  - a. The person or group must apply for permission to the Director of Facilities + Ancillary Services using the Application Form, attached as Appendix A to this policy.
  - b. The application must be in relation to an ACAD-approved event/activity.
  - c. The application must be submitted at least two weeks prior to the event/activity.
  - d. The application must include, under the description of animal, whether the animal has ever been designated a nuisance animal or vicious animal at any time in any municipality.
  - e. If the application is approved, the person or group that submitted the application is responsible for all cleaning and/or repair costs incurred as a result of the animal's presence at ACAD.
- 2.2 Please contact the Director of Facilities + Ancillary Services for further information on the process to obtain an exemption.

## D. DEFINITIONS

ACAD Community:	ACAD's governors, employees, students, contractors, consultants, agents, and volunteers.
Animal:	Any bird, reptile, amphibian or mammal excluding humans and wildlife. For the purposes of this policy, this will include a pet.
Distress:	As defined in the Animal Protection Act, an animal is considered to be in distress if it is: <ul style="list-style-type: none"> <li>○ Deprived of adequate shelter, ventilation, space, food, water or veterinary care or reasonable protection from injurious heat or cold</li> <li>○ Injured, sick, in pain or suffering</li> <li>○ Abused or subjected to undue hardship, privation or neglect</li> </ul>
Education/research animal:	An animal that ACAD has approved the use of for research or teaching
Emotional Support Animal (ESA):	Under the City of Calgary Responsible Pet Ownership bylaw, a companion animal that a mental health professional has determined provides a benefit for an individual with a disability.

**Guide dog:** Under the Blind Persons Rights Act, a guide dog means a dog trained as a dog for a blind person and having the qualifications prescribed by regulations.

**Leash:** The means of directly controlling an animal’s movement, including but not limited to a harness, chain, strap, lead, or bridle.

**Owner:** Under City of Calgary Responsible Pet Ownership bylaw, the natural person or body corporate:

- Who is the licensed owner of the animal
- Who has legal title to the animal
- Who has possession or custody of the animal, either temporarily or permanently
- Who harbours the animal or allows the animal to remain on his premises

**Pet:** An animal that is domesticated and intended for human companionship.

**Service Dog:** As defined in the Service Dogs Act, a dog trained as a guide for a disabled person in a manner established in regulations. For the purpose of this policy, a service dog must be accompanied by the person for whom the dog provides service.

**E. RELATED LEGISLATION**

- Post-Secondary Learning Act
- Blind Person Rights Act
- Service Dogs Act
- City of Calgary Bylaw: 23M206 Responsible Pet Ownership

**F. RELATED DOCUMENTS**

- 100. Board of Governors: Code of Conduct
- 1000. General Faculties Council: Student Code of Conduct

**G. REVISION HISTORY**

Date (mm/dd/yyyy)	Description of Change	Sections	Person who Entered Revision (Position Title)	Person who Authorized Revision (Position Title)