

2020-2021

General Faculties Council Standing Committee Report
Academic Planning and Oversight Committee

1. Meeting Dates in 2020-2021

The Academic Planning and Oversight Committee met 9 times in 2020-2021.

2020: September 14, October 5, November 2, December 7

2021: January 18, February 8, March 8, April 12, May 10

2. Composition and Membership

Composition

a. Voting Members

- i) Vice-President Academic and Provost, Chair
- ii) Associate Vice President Research and Academic Affairs or equivalent ex-officio
- iii) Chair of each School Council
- iv) One full-time academic staff member from each School Council, appointed by the School Council for a term of no less than two academic years

b. Non-Voting Members

- i) Registrar
- ii) Librarian
- iii) Studio manager
- iv) Secretary to General Faculties Council

Membership

- Dr. André Plante, Committee Chair (until April 2021), Provost and Vice-President Academic
- Dr. Alex Link, Associate Vice President Academic Affairs (Chair as of May 2021)
- Susie Kennedy, Registrar
- Scott Cressman, SCD Chair
- Paul Robert, SCEM Chair
- Dr. Benedict Fullalove, SCCS Chair
- Heather Huston, SVA Chair
- Christopher Frey, SCCS Associate Professor
- Charles Bell, SCD Faculty
- Barbara Sutherland, SCEM Assistant Professor
- Richard Clements, SVA Faculty
- René Martin, Director, Library
- Tara Niscak, Studio manager
- Andrea Power, Secretary to General Faculties Council

Meeting Resource

- Kim Neutens, Dean of Students
- Morgan Scully, ORAA meeting resource
- Carissa Matthews, Director, Academic Resources

3. Items Approved with Delegated Authority from GFC

- The Academic Policy and Oversight Committee approved the Draft Terms of Reference: Transfer and Articulation Agreements Sub-Committee, as presented.
- THAT course delivery in the 2021 Spring term will follow the practice established in the 2021 Winter term. Only those courses identified as being unable to meet outcomes without some student campus access will be allowed on campus.

4. Items Recommended to GFC for Approval

THAT the Academic Planning and Oversight Committee recommends to the General Faculties Council that the following modifications and new courses that were put in place for 2020/21 be extended through the 2021/22 academic year due to the uncertain end to the restrictions put into place by the government as a result of the Covid-19 pandemic.

5. Items Discussed

- Review: 2020-2025 Academic Plan & Action Plan: The Chair introduced the role of APOC in reviewing the Academic Plan and Action Plan. Equity, Diversity and Inclusion Strategy is front of mind.
- Current Program Analysis and Cycle:
- Campus Alberta Quality Council (CAQC) self-study
- Universities Canada Membership Application
- Scenario planning for Winter 2021
- Academic Plan Update
- Articulation Working Group
- Draft Terms of Reference: Transfer and Articulation Agreements Sub-Committee:
 - It was agreed that a subcommittee for Transfer and Articulation Agreements needs to be established to review agreements AUArts and to make sure they are up to date. The sub-committee will look at processes, role and responsibilities. APOC members discussed subcommittee structure.
 - It was confirmed the faculty member will be appointed by the four Chairs based on workload in consultation with each other.
- 2020-2021 Budget Update
- Draft F20 Student Course Assessment
- Academic Plan Update
- Provisional planning: Complete lockdown for W21
- Recommendation Spring 2021 Campus Access
- Academic Plan Update
- Strategic Plan

- Feedback on Student Course Assessment Report Guidelines
- Academic and Studio Resource Sub Committee Fall 2021 Campus Access recommendation
- Undergraduate Degree Review Workgroup reports

6. Items for Information

- Review and monitor transfer and articulation agreements: Pathway for students going out and pathway for students coming in.
- AUArts Faculty Unit plans and other Academic Related Plans
- Update: Transfer and Articulation Agreements Sub-Committee (TAA)
- Tuition update
- UDRW Updates
- Introduction to Strategic Enrolment Management (SEM)
- Update on the EDI taskforce

7. Undergraduate Degree Workgroup (UDRW) – Implemented December 2, 2020

The UDRW was created by the Academic Planning and Oversight Committee to address two strategies in the Academic Plan.

- Strategy 1: Ensure reliable curricular quality and planning
- Strategy 2: Build on program quality assessment and review to develop innovative, in-demand program opportunities

Committee Chair (elected from the membership)	Heather Huston
Four (4) School Chairs	Scott Cressman
	Paul Robert
	Dr. Benedict Fullalove
	Heather Huston
One (1) permanent or LTA faculty member from each School	Richard Clements
	Mackenzie Kelly Frere
	Yoke Sum Wong
	John Gaucher
Research Coordinator	Richard Brown
Associate VP Academic Affairs	Alex Link
Executive Director Continuing Education and Professional Development	Nicole Hamilton
Resource Member: Director, Office of the Provost	Carissa Matthews

8. Transfer and Articulation Agreements (TAA) – Implemented November 4, 2020

APOC is responsible for reviewing and monitoring transfer and articulation agreements. The Transfer and Articulation Agreements Sub-Committee (TAA) will fulfill the task and report directly to APOC, as required. TAA will develop a plan for the institutional organization of stakeholders, processes, and documentation for the overall management of transfer,

articulation and exchange. The TAA will coordinate efforts with the goal to increase access opportunities for future AUArts students considering our enrolment goals. In addition, the committee will work in alignment with the objectives of the Alberta Council on Admissions and Transfer, the Pan-Canadian Protocol on University Transfer, and the Association of Independent Colleges of Art and Design as partners within the post-secondary system.

Committee Chair: Registrar	Susie Kennedy
Associate Vice President, Academic	Alex Link
One (1) faculty member, appointed by the School Chairs	Paul Robert
One (1) School Chair	Charles Bell
Recording Secretary: Assistant Registrar-Curriculum, Registration & Student Information	Laura Cochrane

9. Annual APOC Feedback

Strong engagement, knowledge of the mandate and contribution at meetings. Further clarity on the mandate and responsibilities of APOC is required, particularly with a focus on the Academic Plan.

Terms of reference for this committee can be found at:

[https://www.auarts.ca/sites/default/files/Documents/20200422 Approved TOR Academic Planning and Oversight%20 Committee Final.pdf](https://www.auarts.ca/sites/default/files/Documents/20200422%20Approved%20TOR%20Academic%20Planning%20and%20Oversight%20Committee%20Final.pdf)

Submitted by: Dr. Alex Link, Chair
Academic Planning and Oversight Committee

Date: