

Student Affairs Committee

1. Meeting Dates in 2020-2021

The Student Affairs Committee (SAC) met 10 times in 2020.

2020: September 10, October 8, November 12, December 10

2021: January 14, February 11, March 11, April 8, May 13, June 10

2. Composition and Membership

Composition

- a. Voting Members
 - i) Committee Chair: Dean of Students (formerly AVP Student Affairs)
 - ii) Registrar
 - iii) 2 Faculty members, appointed by the School Council Chairs
 - iv) 2 Students' Association representatives, appointed by the Students' Association
- b. Non-Voting Members
 - i) Librarian or equivalent
 - ii) Studio manager
 - iii) Secretary to General Faculties Council

Membership

- Kimberley Neutens, Committee Chair, Dean of Students
- Susie Kennedy, Registrar
- Rita McKeough, SCEM Faculty Member
- Brian Flynn, SVA Faculty Member
- Portia Scabar, Student's Association Representative
- Jamie Russett, Student's Association Representative
- René Martin, Director, Learning & Instructional Services
- Tara Niscak, Studio Manager
- Andrea Power, Secretary to General Faculties Council

Meeting Resource

- Su Soyer, ORAA Resource

3. Agendas – Topics of Discussion

- This committee has delegated authority and responsibilities from GFC as it relates to academic and non-academic misconduct, as it relates to the final stage of grade appeals, and as it relates to petitions and student appeals. The terms of reference were clarified, and it was confirmed that the SAC is not the body to conduct the hearings. The SAC would be critical in identification

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of issues related to student conduct and review the process and procedure. Recommendations for edits to the procedure would go to the Academic Policy Committee. It was noted that the current Student Conduct Procedure contains both the academic and non-academic misconduct and it was felt that, under a review, the procedure would be broken into two parts to aid students, faculty, and staff. The Student Conduct Work Group has been formed to address this in 2021-2022. At a future meeting, an annual report would be coming to the committee to review the stats on academic and non-academic misconduct.

- Committee reviews academic policy and/or procedure implications prior to recommendation by APC and approval by GFC. The committee received an overview of the three procedures the Academic Policy Committee are revising: Grading and Progression Procedure, Student Code of Conduct, and the Registration Procedure. In addition, the Sexual Violence Policy and Procedure are prioritized for a review for the 2021-2022 academic year.

Items for Review and Discussion
• AUArts SA Strategic Plan Presentation
• Campus Mental Health Strategy Overview
• Scholarships & Financial Aid – Updated Schedule
• Sexual Violence Policy – Prioritizing Review
• Student Conduct Procedure (Terms of Reference)
• Direct Entry to bachelor's degree
• Grading & Progression Policy
• Academic Calendar
• Registration Policy
• Convocation & Grad Show 2021
• Winter 2021 Pandemic Planning
• Fall Term Break Discussions
• Guide for Student Complaints
• Student Accommodation Policy & Procedure
• Self Service Banner Updates & Upgrades

4. Items for Information

- AUArts SA Strategic Plan

5. Unfinished Business

- Sexual Violence Policy/Procedure
- Student Conduct Procedure
- Awards Policy/Procedure
- Student Complaint Form

6. Annual SAC Feedback

- 6 responses (75%)
- Very strong engagement, knowledge of the mandate and contribution at meetings

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- The balance of work done by SAC and by GFC is appropriate
- An excellent committee for a student voice
- Care for students is shown directly through the work of this committee
- Most respondents felt the SAC is working effectively
- The chair is effective and encourages participation from all the members

Terms of reference for this committee can be found at:

https://www.auarts.ca/sites/default/files/Documents/20200527_Approved_TOR_SAC.pdf

Submitted by: Kimberley Neutens, Chair
Student Affairs Committee

Date: August 27, 2021