

Attendees:

Dr. Daniel Doz, Carol Ryder (Board Chair), Sondra Musa Natasha Pashak, Ian Fitzgerald, Kayla Gale, James Stanford, Kay Dholoo,

Regrets:

Amanda Hu, Patti Dibski, Larry Clausen (Vice-Chair), Reid Cummings, Dale Turri

Guests:

Alex Link, Jill Brown, Kristine Williamson, Nicole Hamilton, Richard Brown

Resource:

Stephany Lavery (Recording Secretary)

ACAD Boardroom

The meeting was called to order at 4:02 P.M. with quorum present and Carol Ryder as Chair.

The Board Chair acknowledged the traditional territories of the Blackfoot and the people of the Treaty 7 region in Southern Alberta. The Chair also welcomed Kayla Gayle as the ACADSA representative to the Board.

1 Approval of Agenda

Moved by Natasha Pashak and Seconded by Dr. Daniel Doz that the agenda be approved with the following amendments:

- Addition of a Business Arising section following the Approval of Minutes
- Movement of the budget motion to follow the Finance + Audit Committee Report.

Carol Ryder

MOTION: 1839

CARRIED

2 Approval of Minutes

2.1 Attached: May 16, 2018

Moved by Kay Dholoo and Seconded by Natasha Pashak that the minutes be approved as presented.

Carol Ryder

MOTION: 1840

CARRIED



3 Business Arising

3.1 Perrenoud Ranch Budget Actuals

The President + CEO provided the actuals for the Perrenoud Ranch budget as the Board requested at the May 16, 2018, meeting as follows: Dr. Daniel Doz

- 2017: \$9 807
- 2018: \$10 495

4 Consent Agenda

4.1 Cabinet

4.1.1 Attached: Cabinet Report to the Board

4.2 ACAD Faculty Association – No report provided

4.3 ACAD Student Association

4.3.1 Attached: ACADSA Report

4.4 AUPE – No report provided

4.5 Academic Council

4.5.1 Attached: March 28, 2018 Academic Council Minutes

4.5.2 Attached: April 25, 2018 Academic Council Minutes

Moved by Natasha Pashak and Seconded by James Stanford that the consent agenda be approved as presented.

MOTION: 1841

CARRIED

Carol Ryder

DISCUSSION: Members discussed the reports as follows.

Cabinet Report – The number of Indigenous students in the Master of Fine Arts (MFA) program. There are currently no Indigenous Master of Fine Arts students and there were no Indigenous students in the first MFA group that graduated in May.

It was asked for which policy the ACADFA policy grievance has been submitted to arbitration. The policy grievance refers to the permanent sessional faculty ratio policy and no other information can be provided to protect the confidentiality of those involved.

The approval process for the Master of Fine Arts program's new curricular models. Clarification is being sought as to whether the models are brought to Academic Council first and then QAQC or vice versa but the models will be presented to Academic Council either way.



The renewal of the three-year TD Insurance program, which is open to alumni and students. The ACADSA representative requested additional information from the VP, Engagement, to communicate to students as student availability is new this year.

The funding model for the research grants for continuing MFA students and whether it is one-time or continuous. The funding comes from a one-time summer residency program for students to act as summer visiting artists at ACAD and will not be an annual occurrence. Members discussed whether the students receive an honorarium and it was confirmed that the students do also receive an honorarium.

The vacancy in HR and which certain services are decreased. It was noted that the position remains vacant due to a hiring restraint and will be looked at as part of a future hiring plan. HR has been restructured and HR generalists, who are trained in recruitment, will conduct recruitments as part of their other duties.

An addendum is made to the Academic Affairs' Cabinet Report of April 18, 2018, as the Board has asked for the number of first year students on academic probation and the number is 11 or 12.

The meaning of the term TEEG. TEEG means the Targeted Expansion Enrollment Grant and are government grants that provide a portion of the operating budget for a specific areas based on enrollment targets for the specific area, such as Design. The question was asked as to what impact the TEEG had on the HR vacancy and TEEG had no impact on that vacancy. ACAD did ask the Government to use TEEG funds that were designated for Fashion for other purposes, such as supporting the MFA program and one-time costs associated with Indigenous Strategy curriculum development etc. and the request was granted.

ACADSA Report – To be discussed in camera.

5 Board Chair's Report

The Board Chair on behalf of the Board acknowledged Chantal Hisey's work and wished Chantal well on maternity leave. Members were reminded to submit their related parties' declaration for members to the Chief Financial Officer as soon as possible and to complete the Board of Governors survey by July 31, 2018. The Chair noted September 14th and September 15th as the confirmed dates for the Board Retreat and provided a verbal review of the report.

Carol Ryder

6 Board Committee reports

6.1 Finance + Audit

6.1.1 Attached: June 13, 2018, Minutes

The Committee Chair reviewed the provided minutes with the Board.

DISCUSSION: The committee is satisfied with Mawer's services as the portfolio is performing better than expected given current market conditions. The equity portfolio is showing a 7% annual return and the fixed-income portfolio is showing a 1.67% annual return.

James Stanford



A member asked what Banner 9 was as stated in the minutes. It was explained that it was a one-time payment to upgrade Banner services at ACAD which was originally to be paid out reserves through a Board motion but, after the funding increase, is to be paid out of the operating budget.

- 6.1.2 Attached: ACAD Proposed Operating Budget for 2018/19 (Line by Line Analysis) V2.0
- 6.1.3 Attached: Motion 2018/19 Proposed Budget V2.0

The Chair of the Finance + Audit Committee presented the Budget to the Board for approval.

Moved by James Stanford and Seconded by Natasha Pashak that the Board of Governors approve the revised 2018-19 Operating Budget as approved and presented by the Finance + Audit Committee.

MOTION: 1842

CARRIED

DISCUSSION: Amending language from College to ACAD, the removal of the budget estimate for unrestricted donations as a result of donors normally restricting their funds for a specific purpose, the purpose of the red font in the line by line operating budget as a standard accounting practice, the continuity of staffing reductions in Continuing Education, Continuing Education fall programming, the Early Retirement Incentive Program, the redesign of the General Ledger to resolve certain costs not rolling up to the schools' budgets, the exhaustion of endowment funds for Show Off and that operating funds will cover for the 2018/19 year and future, sessional pool funding as some schools have a portion of sessional instructor funds not allocated to the pool, future funding as one-time projects finish, and the purpose of evergreening, which is setting aside funds for the replacement of technology and equipment when the life of the technology/equipment is over.

Members asked the Finance and Audit committee chair if the increased funding to programs and facilities but drop in ancillary services stood out. The Chair said no that did not stand out to committee.

ACTION: The VP, Administration, will provide more information as to why two schools retained a portion of sessional funding.

6.2 Governance/HR

- 6.2.1 Attached: June 5, 2018, Minutes

The Governance/HR Committee Chair reviewed the minutes with the Board.

DISCUSSION: Whether the non-confidence vote was sufficiently addressed in the minutes, topics for the upcoming review of the President including the non-confidence vote, the process for reporting the review to the committee and then the Board, internal stakeholders (faculty, staff, students) and their impact on the review, and the orientation of members to ensure ACAD stakeholders understand the role of the Board.



A question arose as to whether the president/executives of ACADFA, ACADSA and AUPE could be present as guests of the Board as members of Cabinet are present. Discussion focused on the role of the Board members representative vs. the presidents/executives as Cabinet is present to provide information on their specific areas while the members representative of AUPE, ACADFA and AUPE are there to provide information from their respective unions/associations.

It was noted that the discussion on role of member vs. executive comes up for discussion every few years. The President of ACADFA also noted that the member representative, as a Board member, is recused from certain discussions at ACADFA so there would be information that the ACADFA president would have that the ACADFA representative would not.

Natasha Pashak

ACTION: The Governance/HR committee will look at the question in the fall.

6.3 Advancement

The Advancement Committee has not met but the Branding process continues with a shortlist of names expected to be presented to the Board in late summer.

Larry Clausen

7 Action Items

7.1 CIP + Budget

7.1.1 Attached: Comprehensive Institutional Plan 2018-2021

7.1.2 Attached: Motion CIP 2018-2021

The President + CEO presented the draft Comprehensive Institutional Plan (CIP) to the Board.

Moved by Natasha Pashak and Seconded by James Stanford that the Board of Governors approve the attached 2018-2021 Comprehensive Institutional Plan subject to any errors or submissions.

MOTION: 1843

CARRIED

Dr. Daniel Doz

DISCUSSION: Amendments as a result of increased funding, alumni relations not included as part of the CIP rather reflected in the Engagement business plan through the permanent alumni engagement specialist's work, other projects not reflected in the CIP due to confidentiality and planning purposes, the tonal balance in the executive summary between university status funding and the continued need for sustainability funding, focus on accessibility for Indigenous and students with disabilities as government has provided funding for underprivileged students, suggestion made to increase emphasis on the talents of students and future leadership while also noting that all students, regardless of background or circumstances, are talented and future leaders.



Members sought clarification as to the readiness of the report once approved. It was suggested to add to the motion that approval would be “subject to any error or submission” so members could provide edits. Members then discussed possible edits including: revising the statement at the end to provide clarity of purpose and minor spelling and grammar corrections. Discussion then focused on the language in Appendix C and the role of the university in obtaining research opportunities, university status as recognition of what ACAD already does, research grant funding at a national level where there is a focus on STEM.

7.2 ACAD Board of Governors Alumni Award of Excellence

7.2.1 Attached: Board of Governors Awards Policy

7.2.2 Attached: Selection Committee Recommendation

7.2.3 Attached: Motion Alumni of Excellence

The Chair for the Awards Selection Committee presented the Alumni of Excellence for approval.

Moved by Natasha Pashak and Seconded by Ian Fitzgerald that the Board of Governors approve the Alumni of Excellence nominee as presented.

MOTION: 1844

CARRIED

DISCUSSION: The President + CEO expressed support for the individual’s work and noted that a high percentage of staff at the individual’s studio are ACAD alumni. The Board of Governors acknowledged the letters of recommendation and the community impact of the individual.

8 ACADFA Report

The ACADFA representative had nothing to add in addition to a letter that was submitted to the Chair.

Ian Fitzgerald

9 ACADSA Report

The ACADSA representative had nothing to add to the report submitted.

Kayla Gale

10 AUPE Report

No report was provided.



11 President's Report

The President + CEO congratulated faculty and the Student Affairs and Engagement departments for a job well done at the Glenbow exhibit. Congratulations were also extended to Cabinet and the Finance departments for putting the revised budget and CIP together within a very short timeline. The President then reviewed activities since the last Board meeting and highlighted the Ministry of Advanced Education annual institutional visit with Cabinet which focused on the CIP, university status, bicameral governance model, confirmation of funding increase, and funding for building maintenance and ancillaries.

Dr. Daniel Doz

12 For Information

12.1 Attached: 2018-2019 Tentative Calendar

12.2 Attached: SAIT Draft Bridging Agreement

Members discussed communicating to students what services and facilities they can access under the agreement.

13 In Camera Session

Carol Ryder

The Board went in camera at 6:06 p.m.

14 Adjournment

It was moved that the meeting be adjourned at 7:00 pm.

MOTION: 1845

CARRIED

Carol Ryder

Next Meeting Date: September 15, 2018