

Attendees:

*Daniel Doz, Carol Ryder (Board Chair), Larry Clausen (Vice-Chair), Dale Turri, Sondra Musa (4:23 pm)
Natasha Pashak, Ian Fitzgerald, Camille Porcheron, James Stanford, Kay Dholoo, Patti Dibski*

Regrets:

Amanda Hu, Reid Cummings

Guests:

Alex Link, Jill Brown, Kristine Williamson, Nicole Hamilton, Richard Brown, Kayla Gayle

Resources:

Stephany Laverty (Recording Secretary), Chantal Hisey (Observing)

ACAD Boardroom

The meeting was called to order at 4:00 pm with quorum, and Carol Ryder as Chair.

The Board Chair acknowledged the traditional territories of the Blackfoot and the people of the Treaty 7 region in Southern Alberta.

1 Approval of Agenda

Moved by Dale Turri and Seconded by Patti Dibski, that the agenda be approved as presented.

MOTION: 1835

CARRIED

Carol Ryder

2 Approval of Minutes

2.1 Attached: April 18, 2018

Moved by Ian Fitzgerald and Seconded by Larry Clausen that the minutes be approved as amended.

MOTION: 1836

CARRIED

Carol Ryder

DISCUSSION: Members discussed the previous Board minutes and how the Code of Conduct and Terms of Reference discussions were reflected in the minutes under sections 7.2 and 7.3. A recommendation was made to add a section highlighting specific concerns and consequences related to the process in the minutes.

ACTION: Add to April 18th 2018 minutes under section 7.3 "We discussed the motion and concern was raised about the process through which the decision was presented and the consequences of this decision."



3 Consent Agenda

- 3.1 Cabinet
 - 3.1.1 Attached: Cabinet Report to the Board
- 3.2 ACAD Faculty Association
 - 3.2.1 Attached: ACADFA Report
- 3.3 ACAD Student Association
 - 3.3.1 Attached: ACADSA Report
- 3.4 AUPE
 - 3.4.1 Attached: AUPE Report
- 3.5 Academic Council
 - 3.5.1 Attached:

Moved by Kay Dholoo and Seconded by Natasha Pashak that the consent agenda be approved as presented.

MOTION: 1837

CARRIED

Carol Ryder

FOR INFORMATION: The Consent Agenda is approved for inclusion as information and the decision to include is not based on the content of the reports.

DISCUSSION: Members noted that it was difficult to receive reports with such strong language when there had been little to no prior indication of the issues raised. The Chair noted a willingness to discuss reports further with executives of the ACAD Faculty Association (ACADFA), ACAD members of the Alberta Union of Provincial Employees (AUPE) and ACAD Student Association (ACADSA). Members discussed the reports as follows:

Cabinet Report - Members discussed meetings between ACAD and SAIT's Board Chairs and Presidents. Members agreed that partnership with SAIT is beneficial for ACAD and the President noted that another presidents' meeting is being rescheduled. Members discussed a detailed financial analysis of the Master of Fine Arts program and it was noted that the analysis would not be appended to the budget as it is only a projection and not appropriate for inclusion to the budget. The Interim Vice-President, Academic Affairs, advised the Board that proposals are under review for conducting market research to support new curriculum development. Members discussed the funds raised over the fiscal year to date and were advised by the Vice-President, Engagement, that the amount comes from both new and previous donors through in-kind and monetary donations.



ACADFA Report –Members discussed complaints of harassment and bullying, faculty evaluation, promotion and appeal of Academic rank. Members highlighted that complaints can be filed with Human Resources, ACAD’s executive or the Board in accordance with policies and procedures. Members noted that witnesses have a responsibility to disclose any wrongdoing that they see as action cannot be taken without specific complaints.

ACADSA Report – Board members extended their congratulations to the newly elected members of the ACADSA executive. Members discussed the reference to dissenting viewpoint in the ACADSA report and encouraged the ACADSA representative to bring dialogue and issues to the table for discussion. The Board Chair invited the ACADSA executive to attend all of the Board meetings and to go to their Board representative with comments or concerns. Members also discussed the transition between ACADSA representatives and the orientation process for Board members. Members were advised that ACADSA is looking at developing a stronger transition procedure.

Members discussed the report’s question regarding the long-term planning for Perrenoud Ranch. The President advised that based on the ARC recommendations, the Ranch and cSpace leases were in the process of being terminated. Members discussed the Ranch’s budgetary impacts and the Vice-President, Administration, advised that the actuals for the Ranch will be available in the quarterly report.

AUPE Report – To protect the confidentiality of concerned individuals, the Board Chair met with the AUPE executive at ACAD to discuss the report.

ACTION: The Board requested the actuals of the Perrenoud Ranch budget.

4 Board Chair’s Report

The Board Chair’s report was handed out at the beginning of the meeting. The Chair and members who attended events on behalf of the Chair reviewed the report.

Carol Ryder

5 Board Committee reports

5.1 Finance + Audit

James Stanford

5.1.1 Attached: May 2, 2018 Minutes

The Chair of the Finance and Audit Committee reviewed the provided minutes and noted that several items on the minutes were destined for approval at this Board meeting but have not been brought forward. The Government has asked that discussions around the CIP and Budget be held back and brought forward to the next Board meeting. Those motions related to the budget from the meeting were also held back.

DISCUSSION: Members discussed the Early Retirement Incentive Program allocation and it was confirmed that only the amounts needed have been taken out of reserves while the balance of the original allocation remains in reserves.



5.2 Governance/HR

The Governance/HR Committee meeting on May 8th, 2018 was cancelled and there are no new minutes to provide.

Natasha Pashak

The Chair of the Governance/HR Committee advised that as the meeting was cancelled, there are no minutes on which to update the Board. The Chair did review the upcoming agenda items with the Board.

5.3 Advancement

The Advancement Committee meeting on April 25, 2018, was cancelled and there are no new minutes to provide.

Larry Clausen

The Chair of the Advancement Committee advised that as the meeting was cancelled, there are no minutes on which to update the Board. The Chair did note that Convocation is taking place the day after the Board meeting.

6 ACADFA Report

The ACADFA Representative reviewed the report and advised that formal letters are coming for the Board and for the Ministry. The member also informed the Board that one of ACAD's faculty members won the Innovation in Teaching award at the annual Alberta College and Institutes Faculties Association conference. The member also attended a session on Board Governance at the conference and noted that the ACAD Board of Governors does a good job.

Ian Fitzgerald

7 ACADSA Report

The ACADSA Representative reviewed their report and requested responses to those questions not addressed in the consent agenda discussion which included requesting a copy of the Sustainability report and the change from 6 hour to 4.5 hour studio time.

DISCUSSION: Discussion focused on the studio time question as the Sustainability Report can be provided. Members advised that studio time is not under the Board's purview rather Academic Council. The Board was kept apprised of the decision.

There has not been an evaluation after the fact to see if the hours change is accomplishing what it was supposed to do. The Board would be interested in hearing the results of such an evaluation. The Interim Vice-President, Academic Affairs, stated that an evaluation of studio hours would consider a variety of factors based on the Comprehensive Institutional Plan and integrated planning. The evaluation would look at what would be better moving forward and would not be restricted to recommending only a 6 or 4.5 hour duration for studio hours.

Camille
Porcheron

ACTION: Provide the Sustainability Report to the ACADSA Representative.

8 AUPE Report

The Board Chair met with the AUPE Chair and the Chair thanked the former AUPE representative for the member's service and expressed regret at the member's decision to resign. The Chair advised that notice has been sent to AUPE to fill the vacancy.



9 President's Report

9.1 Attached: Comparator Data 2016-2017

The President thanked the former AUPE representative for the member's service and provided a review of the report. The President also discussed the Provost search and was expecting an announcement to take place in the coming week. The President presented a gift to the ACADSA representative in thank you for the member's work as the member will be participating in convocation. The president also reviewed the keynote speaker and MFA students for convocation for the Board.

Daniel Doz

10 Presentation

10.1 New Accounting Standard- Related Parties

10.1.1 Attached: Report

10.1.2 Attached: FAQ for Government Organizations

10.1.3 Attached: Office of the Controller: Corporate
Accounting Policy

Jill Brown

10.1.4 Key Management Personnel – Declaration Statement

The Vice-President, Administration, provided a presentation on the Office of the Controller's Key Management Personnel – Declaration Statement.

ACTION: Board members must submit their completed to Declaration Statements to ACAD's Chief Financial Officer by June 11, 2018.

11 For Information

11.1 Attached: Legislative Compliance Report

11.2 Attached: ACAD Organizational Chart

11.3 Attached: Convocation Information

12 In Camera Session

Carol Ryder

The Board went in camera at 5:57 p.m.

13 Adjournment 6:45 p.m.

It was moved that the meeting be adjourned at 6:45 p.m.

MOTION: 1838

CARRIED

Carol Ryder

Next Meeting Date: June 20 2018