

Attendees:

Daniel Doz, Carol Ryder (Board Chair), Amanda Hu, Dale Turri, Natasha Pashak, Ian Fitzgerald, Larry Clausen, Kayla Gale, Kay Dholoo, Patti Dibski

Regrets:

Reid Cummings, Sondra Musa, Jim Stanford

Guest:

Jill Brown, André Plante, Alex Link, Richard Brown, Nicole Hamilton, Jamie Leong-Huxley

Resources:

Stephany Laverty (Recording Secretary)

ACAD Boardroom

The meeting was called to order at 3:01 p.m. with quorum and Carol Ryder as Chair.

The Board Chair acknowledged the traditional territories of the Blackfoot and Treaty 7 region of Southern Alberta and welcomed Jamie Leong-Huxley as Interim VP, Advancement.

1 Approval of Agenda

Moved by Larry Clausen and Seconded by Jim Stanford that the agenda be approved as presented.

MOTION: 1851

CARRIED

Carol Ryder

2 Approval of Minutes

2.1 Attached: September 15 2018 Meeting Minutes

Moved by Amanda Hu and Seconded by Natasha Pashak that the minutes be approved as amended.

MOTION: 1852

CARRIED

Carol Ryder

Members discussed point 3.1 on TEG funding and specifying what the other purposes are.

Amendments: List Reid Cummings under regrets rather than attending, amend October 13 to 31 under agenda, and list Larry Clausen as attending.

3 Consent Agenda



- 3.1 Cabinet
 - 3.1.1 Attached: Cabinet Report to the Board
- 3.2 ACAD Faculty Association – No report provided
- 3.3 ACAD Student Association
 - 3.3.1 Attached: 2018/19 Executive Term Reports Summer
 - 3.3.2 Attached: 2018/19 Staff Term Reports Summer
- 3.4 AUPE – No report provided
- 3.5 Academic Council
 - 3.5.1 Attached: September 19, 2018 minutes

Moved by Patti Dibski and Seconded by Dale Turri that the consent agenda be approved as presented.

MOTION: 1853

CARRIED

DISCUSSION: Members discussed the reports as follows:

Cabinet Report – The Dene Language program and the grant that ACAD received to offer the workshop. The front entrance staircase construction. Enrollment numbers for the Continuing Education department’s partnership with OCADU when it was clarified that the Memorandum of Understanding states that students enrolled as ACAD students are considered to be ACAD students. OCADU cannot target ACAD students for recruitment. Members were also advised that the 2019/2020 Early Retirement Incentive Program (ERIP) started again.

The ACADSA report – The Board Chair acknowledged the layout of the Student Association report. ACADSA discussed its work to advocate that the government establish a minimum standard for a sexual violence policy. Members also discussed the possibility of making the student gym membership optional but it was clarified that the fee is mandatory in order to receive the discount.

4 Board Chair’s Report

The Chair provided a verbal update of the report to members and reviewed activities since the previous Board meeting.

Carol Ryder

5 Board Committee reports



5.1 Finance and Audit

Jim Stanford

5.1.1 Attached: October 17, 2018 Minutes

The Committee Chair reviewed the minutes with the committee and the results of the Audit. The Chair noted that there was an adjustment in the area of earnings as a result of the categorization of interest from restricted and unrestricted funds. There was no impact on the financial health of the institution, it was solely a correction in the categorization.

Larry Clausen

Natasha Pashak

5.2 Advancement Committee

5.2.1 Verbal update

The Chair of the Committee provided a verbal review of the Advancement Committee meeting. The Chair and that there was a SWOT analysis presented of the branding and provided a general timeline for revealing the new brand, name and materials. Members discussed whether the logo and brand should go to government and it was determined that feedback is not expected but support would be beneficial. The Chair also noted that the committee is also looking at enhancing a strategy of government relations.

5.3 Governance/HR Committee

5.3.1 Attached: October 23 2018 Minutes

The Committee chair reviewed the minutes with the Board and provided a summary of the the policies and procedures to be rescinded by the Board. Members also determined that for future Board packages, the current policy will be included as a web link and the Board policy to be rescinded will be put into the package. The Board also discussed the policy and procedure revision process and the timelines.

6 Action Items

6.1 Annual Financial Statements

Jim Stanford

6.1.1 Attached: ACAD Financials June 30, 2018 Draft for Audit revised October 10, 2018

6.1.2 Attached: Motion to Approve ACAD Financials as at June 30, 2018

The Chair of Finance and Audit Committee reviewed the audit report with the Board.



Moved by Jim Stanford and Seconded by Amanda Hu that the Board of Governors approve the 2017-2018 Audited Financial Statements as recommended by the Finance and Audit Committee

MOTION: 1854

CARRIED

6.2 Policies to be rescinded

Natasha Pashak

- 6.2.1 Attached: Board of Governors Health and Safety Policy
- 6.2.2 Attached: Institutional Health and Safety Policy
- 6.2.3 Attached: Motion to rescind the Board of Governors Health and Safety Policy

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Moved by Natasha Pashak and Seconded by Amanda Hu that the Board of Governors rescind the Board of Governors Health and Safety Policy.

MOTION: 1855

CARRIED

DISCUSSION: Members discussed whether the Board should retain the Health and Safety Policy as a Board policy.

ACTION: The Finance and Audit Committee will review the Board's role in oversight of Health and Safety at ACAD and the reporting process.

- 6.2.4 Attached: Board of Governors Whistleblower Policy
- 6.2.5 Attached: Institutional Public Interest Disclosure Policy
- 6.2.6 Attached: Institutional Public Interest Disclosure Procedure



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- 6.2.7 Attached: Motion to rescind the Board of Governors Whistleblower Policy

Moved by Natasha Pashak and Seconded by Patti Dibksi that the Board of Governors rescind the Board of Governors Whistleblower Policy.

MOTION: 1856

CARRIED

- 6.2.8 Attached: Board of Governors Student Fee Consultation
- 6.2.9 Attached: Institutional Credit Tuition and Student Fees Procedure
- 6.2.10 Attached: Institutional Student Fees Consultation Committee Terms of Reference
- 6.2.11 Attached: Motion to Rescind Board of Governors Student Fee Consultation Policy

Moved by Natasha Pashak and Seconded by Dale Turri that the Board of Governors rescind the Board of Governors Student Fee Consultation Policy.

MOTION: 1857

CARRIED

- 6.2.12 Attached: Board of Governors Gift Acceptance Policy
- 6.2.13 Attached: Institutional Gift Acceptance Policy
- 6.2.14 Attached: Institutional Gift Acceptance Procedure
- 6.2.15 Attached: Motion to Rescind Board of Governors Gift Acceptance Policy

Moved by Natasha Pashak and Seconded by Amanda Hu that the Board of Governors rescind the Board of Governors Gift Acceptance Policy.

MOTION: 1858

CARRIED



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- 6.2.16 Attached: Board of Governors Code of Conduct Policy
 - 6.2.17 Attached: Ethics Commissioner approved Code of Conduct Policy
 - 6.2.18 Attached: Motion to Replace Board of Governors Code of Conduct Policy

Moved by Dr. Daniel Doz and Seconded by Natasha Pashak that the Board of Governors approve the Chairs signature on and publication of the Board of Governors Policy 100.02.01 Code of Conduct, which was approved on October 23, 2018 by the Ethics Commissioner;

AND that in 30 days, the Board of Governors Policy 100.02.01 Code of Conduct will replace the Board of Governors Policy 2. Code of Conduct.

MOTION: 1858

CARRIED

2 objections

DISCUSSION: Members discussed the administration of Article 3.5 Specific Standards for Employees as ACAD has previously supported work and volunteering external to the organization and this policy may be seen as inhibiting this practice. A proposal was made to vote against the policy, submit a draft to the Ethics Commissioner without the clause, and include a letter stating that the Board will implement once the ramifications and administration of the policy are clear.

It was noted that the Chair of Governance/HR had submitted concerns to the Ethics Commissioner and the Chair had received a response. Members discussed obtaining clarity within the response or the possibility of submitting a policy that deviates from the requirements. It was also noted that the Ethics Commissioner would not accept a deviation and it is the duty of the Board to uphold the law. Members then discussed implementing the policy, clarifying the process for employment/volunteer disclosure through administrative procedure, and notifying the Ethics Commissioner of any issues that arise as a result of the policy.

ACTION: The administrative procedure will be reported back to the Board as information.



6.2.19 Attached: Motion MFA Summer Research Travel
Scholarship Fund

Dr. Daniel Doz

Moved by Dr. Daniel Doz and Seconded by Natasha Pashak that the Board of Governors approves the creation of a Board of Governors MFA Summer Research Travel Scholarship fund, and to endow their provided honoraria to the renamed Board of Governor Scholarships (previously: Board of Governors First Year Scholarship) through the transfer of the annual unexpended honoraria funds.

MOTION: 1859

CARRIED

DISCUSSION: The President and CEO provided background on the motion. Members discussed the consideration of the balance between the funds for undergraduate and graduate studies given the difference in numbers and not giving preference to one group over another. Members discussed the number of graduate scholarships. Passed with consensus.

7 ACADFA Report

Ian Fitzgerald

The representative verbally read the ACAFA Executive report to the Board.

DISCUSSION: Faculty moral and how university status has impacted moral. The representative noted that there is caution in the faculty.

8 ACADSA Report

Kayla Gale

The representative provided a summary of activities in the report.

9 President's Report

Daniel Doz

The President provide a verbal report to members on activities since the previous Board meeting and an overview on the transition to university status. The President also provided a briefing on the contents and progress of Bill 19 – An Act to Improve the Affordability and Accessibility of Post-Secondary Education. Members discussed Tina Kinnee-Brown departure in December and extended their thanks for Tina's work in the Lodgepole Centre and wished her well in the future. Members also extended their thanks to Carol Clarke for her work as Director of Human Resources and wished Carol well.

10 For Information

10.1 Attached: Article – September 21, 2018: In the Drive for
Donors Regional Publics Have a Lot of Catching Up to Do



10.2 Board Email Addresses and OneDrive Help Session

11 In Camera Session

The Committee did not hold an in camera session.

Carol Ryder

12 Adjournment

The meeting adjourned at 5:02 p.m.

Carol Ryder

Next Meeting Date: December 12, 2018