

Attendees:

*Daniel Doz, Carol Ryder (Board Chair), Larry Clausen, Amanda Hu, Dale Turri, Natasha Pashak, Ian Fitzgerald, Reid Cummings, Kayla Gale, Sondra Musa, Kay Dholoo, Patti Dibski*

Regrets:

*Jim Stanford*

Guests:

*Jill Brown, André Plante, Alex Link, Richard Brown, Nicole Hamilton, Jamie Leong-Huxley, Kimberley Neutens*

Resources:

*Stephany Laverty (Recording Secretary)*

*ACAD Boardroom*

The meeting was called to order at 4:01 PM with quorum and Carol Ryder as Chair. The Chair acknowledged the traditional territories of the Blackfoot and the people of the Treaty 7 region in Southern Alberta. The Board Chair introduced and welcomed the Project Director, University Transition.

## 1 Approval of Agenda

The Chair noted that the motion on the Board of Governors Scholarship and Award policy had been updated in the package. The Chair also noted that the Chair for the Finance and Audit Committee could not attend and had delegated the Committee Chair's responsibilities to a Committee member.

Moved by Larry Clausen and Seconded by Reid Cummings, that the agenda be approved as presented.

MOTION: 1860

CARRIED

Carol Ryder

## 2 Approval of Minutes

### 2.1 Attached: October 31 2018 Meeting Minutes

Moved by Dale Turri and Seconded by Larry Clausen, that the minutes be approved as presented.

MOTION: 1861

CARRIED

Carol Ryder



### 3 Business Arising

The President + CEO provided additional information on the TEEG funding as requested at the October 31, 2018, Board meeting. The funds were used for academic leadership, indigenous strategy planning and programming, graduate recruitment and marketing, academic planning and prioritization, and graduate research initiatives.

The President + CEO then provided an update on the Code of Conduct process development as was also requested at the October 31, 2018, Board meeting. There are currently discussions underway between the comprehensive academic and research universities and the Office of the Ethics Commissioner. The universities have until January 7<sup>th</sup> to submit a document outlining their opposition to the Code of Conduct as a part of the issues. The Administration has tabled their work on the Code of Conduct processes pending this dispute.

Dr. Daniel Doz

DISCUSSION: Members discussed the issue with the Code of Conduct and whether it is the requirement to disclose or the act of seeking permission for concurrent employment.

### 4 Consent Agenda

#### 4.1 Cabinet

4.1.1 Attached: Cabinet Report to the Board

#### 4.2 ACAD Faculty Association

4.2.1 Attached: ACAD Faculty Association Report to the Board

#### 4.3 ACAD Student Association

4.3.1 Attached: ACAD Student Association Report to the Board

#### 4.4 AUPE – No report provided

#### 4.5 Academic Council

4.5.1 Attached: October 17, 2018 minutes

Moved by Natasha Pashak and Seconded by Patti Dibski, that the Consent Agenda be approved as presented.

MOTION: 1862

CARRIED




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DISCUSSION: On Pg. 16 of the Vice-President, Academic + Provost, the question was asked as to whether the Space Redesign in Student Services Area would allow for the ACADFA offices to move downstairs. The President + CEO noted that the Administration would take the request under consideration.

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## 5 Board Chair's Report

### 5.1 Attached: Board Chairs Report November 2018

The Board Chair provided a review of events and meetings the Chair has attended or held since the last Board meeting. The Chair highlighted the ACADSA Student Show and Sale and extended congratulations and thank you to ACADSA on the event. The Chair also highlighted a meeting with the Minister of Advanced Education where the Minister made himself available for future discussions on topics of interest to ACAD, such as university transition and parking.

Carol Ryder

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## 6 Board Committee reports

### 6.1 Finance and Audit

Jim Stanford

#### 6.1.1 Attached: November 28, 2018 minutes

The Chair's delegate reviewed the minutes with the Board and highlighted a few areas: The Committee had no concerns with the materials from the meeting and made a few minor changes to the Annual Report and also suggested an edit to the Risk Management report to reflect who owns the risk and who is accountable for mitigating risk.

DISCUSSION: Members discussed the minutes and clarity was sought on the reference to a suite of common programs and the assessment of each school individually rather than across the board. It was clarified that the reference was to the Annual Report and an ARC recommendation. The original recommendation had been to generate a suite of common 400-level courses for BFA students, not across the board, and has since resulted in a need to examine the advisability of doing so in the School of Visual Arts and School of Craft and Emerging Media separately.

Larry Clausen

### 6.2 Advancement Committee

#### 6.2.1 Attached: November 28, 2018 minutes

The Chair reviewed the minutes with the Board.

### 6.3 Governance/HR Committee

Natasha Pashak

#### 6.3.1 Attached: November 20, 2018 minutes

The Chair reviewed the minutes with the Board.

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## 7 Action Items

### 7.1 Annual Report

Jim Stanford

7.1.1 Attached: 2017/18 Annual Report

7.1.2 Attached: Motion - 2017/18 Annual Report

Moved by Reid Cummings and Seconded by Dr. Daniel Doz, that the Board of Governors approve the 2017/18 Annual Report.

MOTION: 1863

CARRIED

### 7.2 Longstanding Internally Restricted Funds

Jim Stanford

7.2.1 Attached: Motion – Reallocation of Longstanding Internally Restricted Funds

7.2.2 Attached: Motion – Appendix A: Longstanding Internally Restricted Funds

Moved by Amanda Hu and Seconded by Natasha Pashak, that the Board of Governors approve the re-allocation of \$327,022 of current internally restricted funds identified in this report to restricted reserves created in support of the university transition initiatives listed.

MOTION: 1864

CARRIED

DISCUSSION: Members discussed whether this would apply to the Rawlinson fund but, it was noted, that the Rawlinson fund is a donor fund which cannot be redistributed without the permission of the donor. The funds that the motion applies to were internally restricted through a Board motion, not donor funds. Members discussed whether the identified priorities for the funds were listed in order of priority and were informed that they were not.

Members asked for clarity on how the Brand Creation-Additional Research priority differs from the current branding process. The Administration advised that the funds would allow for additional focus groups and also a digital program audit, which would occur separately from the work of the current third party leading the branding process. Members also asked for clarity on what value the Brand Creation-Research would add to the current branding process. The Administration advised that focus groups would allow for more diverse input while the audit would allow someone to take a holistic review of the digital program, allowing more variety in perspectives on how to move forward.



7.3 Policies to be approved

Natasha Pashak

7.3.1 [Current Board of Governors Awards Policy](#)

7.3.2 Attached: Proposed Board of Governors Awards and Scholarship Policy

7.3.3 Attached: Motion - Board of Governors Awards and Scholarship Policy

Moved by Larry Clausen and Seconded by Dale Turri, that the Board of Governors approve the re-allocation of \$327,022 of current internally restricted funds identified in this report to restricted reserves created in support of the university transition initiatives listed.

Larry Clausen

MOTION: 1865

CARRIED

DISCUSSION: What is the amount? It will be introduced with the Board Honoraria and Expenses policy which will be brought forward in February. Passed with consensus.

7.4 AUArts Wordmark

7.4.1 Attached: Motion – AUArts Wordmark

The Chair of the Advancement Committee and the Interim VP, Advancement, presented the wordmark for approval and reviewed the focus group process and resulting outcomes.

Moved by Larry Clausen and Seconded by Dale Turri, that the Board of Governors adopt the new wordmark for the Alberta University of the Arts and that administration take the steps to refine the wordmark and apply it to collateral materials.

MOTION: 1866

CARRIED

1 abstention



DISCUSSION: Colour palette, typography, notional applications, and the January 17 Save the Date for the unveiling and news conference with government representatives. Members also discussed holding a pep rally on February 1, 2019, when the legislation comes into effect and other subsequent milestones including convocation and the start of 2019/20 academic year. Members discussed possible similarity to other branded materials but it was noted that it is difficult to avoid in modern times and that there is enough variation that the risk should be mitigated.

## 8 ACADFA Report

Ian Fitzgerald

The ACADFA representative updated the Board on the ACADFA climate survey, which shows dropping participation rates. The Board Chair, ACADFA President, and ACADFA Board representative have been meeting regularly.

DISCUSSION: The climate survey participation drop and whether it was due to apathy or uncertainty about what is happening. Members asked for the actual numbers to see the drop in numbers and the ACADFA representative will provide at the next meeting. Members also discussed arbitration dates for the ratio grievance. It was clarified that ACADFA had withdrawn its grievance so there are no arbitration dates to be set.

## 9 ACADSA Report

Kayla Gale

The ACADSA representative provided an update on ACADSA activities, including its lobby group's advocating to the Minister for Advanced Education for open education resource grants.

DISCUSSION: The purpose of the open education resource grants, which allows for faculty members to create textbook and informative materials which could be accessed by all post-secondary institutions. Members also discussed sharing the ACADSA report from the October 31, 2018, meeting which ACADSA will discuss and provide a response to the Chair.

## 10 President's Report

Daniel Doz

### 10.1 Attached: President's Report to the Board

The President + CEO provided an update on activities over the fall and the updates to the reporting process. The President + CEO also reviewed the progress of Bill 19 through the Legislature, including the Bill's receipt of received Royal Assent on December 11, 2018, and the branding process to create a visual identity to coincide with university status. A strategic plan has also been developed and an academic plan is also in progress.



## 11 University Status

### 11.1 Transition/Project Management

Daniel Doz

The President and CEO introduced the Project Director, University Transition, who will coordinate the University Transition process for the institution. The Project Director, University Transition, then reviewed the initial project plan for transition with Board members.

## 12 For Information

### 12.1 Risk Management Report

12.1.1 Attached: Executive Summary – Risk Management Report 2018

12.1.2 Attached: Appendix A – Heat Map

12.1.3 Attached: Appendix B – Detailed Risk Assessment

The Finance and Audit Committee Chair's representative provided a summary of the Committee's review on the Risk Management Report. The ACADFA Representative commended the preparation of the report and the transparency of the report.

## 13 In Camera Session

Carol Ryder

The Board went in camera at 5:43 p.m.

## 14 Adjournment

Carol Ryder

The meeting adjourned at 6:15 p.m.

**Next Meeting Date: February 27, 2019**