



Board of Governors

October 26 2016

4:00 PM

MINUTESAttendees:

Dr. Daniel Doz, Susan Thomas (Acting Board Chair), Reid Cummings (arrived 4:50 pm), Larry Clausen, Ian Fitzgerald, Lisa Sudeikat, Martin Kratz, Donna Barrett, Martin Kratz

Regrets:

Loradonna Botter,

Resources:

Chantal Hisey (Recording Secretary), Alison Miyauchi, Jill Brown, Marc Scholes, Kristine Williamson, Marianne Elder, Scott McFadyen (President's Cabinet)

ACAD Boardroom

The meeting began at 4:00 pm with quorum present.

1 Approval of Agenda

MOVED by Mr. Martin Kratz and SECONDED by Dr. Daniel Doz that the agenda be approved as amended.

CARRIED

MOTION: 1753

Susan Thomas

2 Approval of Minutes

- 2.1 Attached: August 27, 2016 Board of Governors DRAFT Minutes

MOVED by Mr. Martin Kratz and SECONDED by Mr. Ian Fitzgerald that the August 27, 2016 Board of Governors Minutes be approved as amended.

CARRIED

MOTION: 1754

Susan Thomas

3 Consent Agenda

- 3.1 Cabinet

- 3.1.1 Attached: Cabinet Report

Reviewed items on page 24 of the package.

Reviewed items on page 8 of the package.

Susan Thomas

- 3.2 ACAD Faculty Association



 3.2.1 Attached: ACADFA Report

3.3 ACAD Student Association

3.3.1 Attached: ACADSA Report

The Board briefly discussed whether the items in the report had been actioned. Comments regarding page 32 of the package.

3.4 AUPE

3.4.1 Attached: AUPE Report

3.5 Committee Memberships Update

3.5.1 Attached: Academic Council Minutes

MOVED by Dr. Daniel Doz and SECONDED by Mr. Martin Kratz that the consent agenda be approved as presented.

CARRIED

MOTION: 1755

4 Business Arising

No business arising

Susan Thomas

5 Action Items

5.1 Committee Chairs

5.1.1 Attached: Motion to approve Committee chairs

MOVED by Mr. Martin Kratz and SECONDED by Dr. Daniel Doz that the Board approves the following members to Committee Chair positions:

1. Larry Clausen – Advancement Committee
2. Reid Cummings – Finance + Audit Committee
3. Martin Kratz – Governance/HR Committee

Susan Thomas

CARRIED

MOTION: 1756



5.2 Board Vice Chair

5.2.1 Attached: Motion to approve Board vice chair

MOVED by Mr. Martin Kratz and SECONDED by Mr. Ian Fitzgerald that the Board of Governors approve the election of Larry Clausen as ACAD Board of Governors Vice-Chair.

Susan Thomas

CARRIED

MOTION: 1757

5.3 Board Secretary

5.3.1 Attached: Motion to approve Board secretary

MOVED by Mr. Larry Clausen and SECONDED by Ms. Lisa Sudeikat that the Board of Governors approve the election of Martin Kratz as ACAD Board of Governors Secretary.

Susan Thomas

CARRIED

MOTION: 1758

6 Chair's Report

The Board chair provided a brief report on her activities and correspondences regarding the Board.

Susan Thomas

Thanks was given to Ian Fitzgerald and Larry Clausen for stepping in and attending the Governance/Hr. committee meeting on October 4 2016 as interim committee members.

7 Board Committee reports

7.1 Advancement Committee

Larry Clausen

There has been no meeting as of yet. The committee will be meeting very soon.

7.2 Governance/HR Committee

Martin Kratz

Thanks again to Ian Fitzgerald and Larry Clausen for attending the Governance/ HR committee meeting on October 4 2016.

Committee chair provided a brief overview of the October 4 committee meeting.

7.2.1 Attached: Unapproved Minutes – October 4 2016 meeting



- 7.2.2 Attached: Terms of Reference: Board of Governors, Advancement, Finance + Audit, Governance-HR

ACTION: Each committee to look at their terms of reference and get back to the Governance/HR committee with any changes they see necessary.

ACTION: Find a date for the next meeting. (Governance/HR)

ACTION: Governance/HR committee to keep an eye on the government postings etc. finding out when to post new ads.

- 7.2.3 Committee Memberships
7.2.4 ACAD Public Members posting

8 ACAD Student Board Member Report

Lisa Sudeikat

Nothing to add to the provided report

9 ACAD Faculty Board Member Report

Ian Fitzgerald

Ian Fitzgerald briefly reviewed the report.

10 ACAD Staff Board Member Report

Donna Barrett briefly reviewed the report.

Donna Barrett

Reid Cummings arrived at 4:50 pm

11 President's Report

- 11.1 Attached: Sustainability Strategic Business Plan PowerPoint Presentation – **Not for Distribution-**

Thank you to the Financial Team at ACAD, and all teams at ACAD for the wonderful work on the Audit. Thank you to all involved.

A letter sent to the Government earlier this week regarding students with disabilities was handed out to the Board members.

ACTION: Share the digital content paper with the Board

Daniel Doz

12 Action Items

- 12.1 **Deferred until Reid Cummings was present** Audited Financial Statements

- 12.1.1 Attached: Motion to approve Audited Financial Statements

Reid
Cummings



MOVED by Mr. Reid Cummings moved and SECONDED by Mr. Martin Kratz that the Board of Governors approve the 2015-2016 Audited Financial Statements as recommended by the Finance + Audit Committee.

CARRIED

MOTION: 1759

12.1.2 Attached: Audited Financial Statements

Reid spoke to the Motion and the attached documents.

Chair of Finance + Audit committee commended the team who worked on the audit.

12.2 Revised CIP and 2016-2017 Operating Budget

12.2.1 Attached: Motion to approve Revised CIP and 2016-2017 Operating Budget

12.2.2 To be distributed Thursday afternoon: Revised CIP

12.2.3 To be distributed Thursday afternoon: 2016-2017 Operating Budget

MOVED by Mr. Reid Cummings and SECONDED by Dr. Daniel Doz that the Board of Governors approve the revised 2016-2019 comprehensive Institutional Plan and the 2016-2017 Operational Budget as presented.

CARRIED Unanimously
MOTION: 1760

12.2 **Deferred until Reid Cummings is present** Finance + Audit Committee Attached: Unapproved minutes - October 20 2016

Chair of Finance + Audit committee provided a brief overview of the attached report.

ACTION: Add Terms of Reference review to next Finance + Audit agenda

13 For Information

13.1 Attached: Key Upcoming Dates

13.2 Attached: Post-Secondary Framework on Sexual Violence



13.3 Attached: DCSI Prospectus

14 In Camera Session

Susan Thomas

15 Adjournment

It was MOVED that the meeting be adjourned at 6:15 pm.

CARRIED

MOTION: 1761

Next Meeting Date: December 14, 2016