

**Board of Governors**

December 14 2016

4:00 PM

MinutesAttendees:

*Daniel Doz, Susan Thomas (Acting Board Chair), Larry Clausen (Vice-Chair), Martin Kratz (Board Secretary)
Loradonna Botter (Teleconference), Reid Cummings (Arrived 4:10pm), Lisa Sudeikat, Ian Fitzgerald, Donna
Barrett*

Regrets:Guest:

Alison Miyauchi, Jill Brown, Kristine Williamson, Marc Scholes, Marianne Elder, Scott McFadyen

Resources:

Chantal Hisey (Recording Secretary)

ACAD Boardroom

Meeting Start 4:02 PM

1 Approval of Agenda

MOVED by Martin Kratz and SECONDED by Larry Clausen, that the agenda be approved with the addition of Motion 7.3.

CARRIED

Susan Thomas

MOTION: 1762

2 Approval of Minutes

2.1 Attached: October 26 2016 Meeting Minutes

MOVED by Martin Kratz and SECONDED by Larry Clausen, that the Minutes of October 26 2016 be approved with amendments.

CARRIED

Susan Thomas

MOTION: 1763

3 Consent Agenda

Susan Thomas

3.1 Cabinet

3.1.1 Attached: Cabinet Report

3.2 ACAD Faculty Association

3.2.1 Attached: ACADFA Report



- 3.3 ACAD Student Association
 - 3.3.1 Attached: ACADSA Report
- 3.4 AUPE
 - 3.4.1 Attached: AUPE Report
- 3.5 Committee Memberships Update
 - 3.5.1 Attached: Academic Council Minutes November 17 2016

MOVED by Martin Kratz and SECONDED by Lisa Sudeikat that the consent agenda be approved as presented.

CARRIED

MOTION: 1764

The following pages were reviewed and questions were discussed – 12, 14, 15, 16, 21, 29, 34, 41.

ACAD was commended on the equivalency approval

Discussed the Town Hall on December 8, 2016

4 Business Arising

Susan Thomas

- 4.1 Attached: Digital Content Academy Proposal – as requested at the October 26, 2016 Board meeting

For Information

5 Chair's Report

Susan Thomas

The Acting Board Chair provided a report of her activities in the community.

ACTION: Board chair to send meeting notes from the AE meeting

6 Board Committee reports

- 6.1 Finance + Audit Committee

Reid Cummings

- 6.1.1 Attached: November 30 2016 DRAFT Minutes

The chair of the Finance + Audit committee briefly reviewed the minutes of the last committee meeting.

ACTION: Cyber security next board meeting presentation/Project

- 6.2 Advancement Committee

Larry Clausen

- 6.2.1 Attached: November 16 2016 DRAFT Minutes
-



The chair of the Advancement committee briefly reviewed the minutes of the last committee meeting.

Martin Kratz

5:00 pm

6.3 Governance/HR Committee

6.3.1 Attached: December 6 2016 DRAFT Minutes

The chair of the Governance/HR committee briefly reviewed the minutes of the last committee meeting.

ACTION: put TOR on Committee agenda's

7 Action Items

Susan Thomas

7.1 ACAD 2015-2016 Annual report

7.1.1 Attached: ACAD 2015-2016 Annual Report

7.1.2 Attached: Motion

A brief discussion was held regarding the Annual report.

MOVED by Reid Cummings and SECONDED by Martin Kratz that the ACAD annual report be approved as presented.

CARRIED

MOTION: 1765

7.2 Mission Vision Values

7.2.1 Attached: Mission Vision Values Document

7.2.2 Attached: Motion

MOVED by Larry Clausen and SECONDED by Martin Kratz that the ACAD Mission Vision Values be approved as presented.

CARRIED

MOTION: 1766



7.3 President's Review

MOVED by Martin Kratz and SECONDED by Lisa, that the President's Review be approved as recommended.

CARRIED – 1 abstained

MOTION: 1767

7.4 Governance/ HR Committee Terms of Reference

7.4.1 Attached: Terms of Reference

7.4.2 Attached: Motion

MOVED by Martin Kratz and SECONDED by Reid Cummings, that the Governance/HR Committee Terms of Reference be approved as presented.

CARRIED – 1abstained, 1 not in favor

MOTION: 1768

8 ACAD Student Board Member Report

Lisa Sudeikat

ACADSA President elaborated on the provided report.

9 ACAD Faculty Board Member Report

Ian Fitzgerald

Faculty Board member elaborated on the provided report.

10 ACAD Staff Board Member Report

Donna Barrett

AUPE Board Member added item 12.5 into the Staff Board member report.

ACTION: add as a Board item - Line of Crisis Protocol.

11 President's Report

Daniel Doz

The president provided brief updates.

12 For Information

12.1 Attached: Key Upcoming Dates

12.2 Catalyst

Catalysts were handed out to all Board members present.



12.3 Attached: Disability Funding letter

12.4 Risk Management Report

12.4.1 Attached: Risk Management Report

12.4.2 Attached: Appendix A: Heat Map

12.4.3 Attached: Appendix B: Detailed Risk Assessment
and Mitigation Strategies

Brief discussion held regarding the risk management report.

ACTION: Bring risk management back to next meeting.

12.5 Attached: Report from the PSI Governance Workshop

Susan Thomas

13 In Camera Session

The Board went in Camera at 5:58pm

The Board left in Camera at 6:51 to put forward the following motion:

MOVED by Larry Clausen and SECONDED by Donna Barrett, that the Board of Governors instructs administration not to reduce student numbers for the 2017-2018 academic year with the knowledge that this may result in an operational deficit if not appropriately funded by the Government.

CARRIED Unanimously

MOTION: 1769

14 Adjournment 7:00 pm

Susan Thomas

It was moved that the meeting be adjourned at 7:00 pm.

CARRIED

MOTION: 1770

Next Meeting Date: February 22 2017 – Potential to call an emergency meeting midway through January.