



Board of Governors

February 22 2017

4:00 PM

Minutes

Attendees:

Daniel Doz, Carol Ryder (Board Chair), Larry Clausen (Vice-Chair), Martin Kratz (Board Secretary) Amanda Hu, Dale Turri (departed at 4:08pm), Donna Barrett, Ian Fitzgerald, James Stanford, Lisa Sudeikat, Natasha Pashak, Reid Cummings, Susan Thomas

Regrets:

Loradonna Botter,

Guest:

Alison Miyauchi, Jill Brown, Kristine Williamson, Marc Scholes, Marianne Elder, Stephen Lamb

Resources:

Cicilia Brasby (Recording Secretary)

The Board Chair, Carol Ryder, commended Susan Thomas for her time as the Acting Board Chair. Carol Ryder welcomed board members James Stanford and Natasha Pashak back to the board. She introduced and welcomed new board members Amanda Hu and Dale Turri.

ACAD Boardroom

Meeting Start 4:08 PM

1 Approval of Agenda

MOVED by Martin Kratz and SECONDED by Larry Clausen, that the agenda be approved as presented.

Carol Ryder

CARRIED

MOTION: 1771

2 Approval of Minutes

2.1 Attached: December 14 2016 Meeting Minutes

MOVED by Martin Kratz and SECONDED by Ian Fitzgerald, that the minutes be approved as amended.

Carol Ryder

CARRIED

MOTION: 1772

ACTION: The Board Chair requested that all motions documented in the board meeting minutes previous to this meeting be expunged when they identify a specific board member's initials in either of these situations: When noting a vote not in favor or an abstention from any vote.



MOVED by Reid Cummings and SECONDED by Natasha Pashak, that all motions will show carried and note the number of abstentions and non-voting members. They will not identify a board member with their initials.

CARRIED

MOTION: 1773

Carol Ryder

3 Consent Agenda

Carol Ryder

3.1 Cabinet

3.1.1 Attached: Cabinet Report

3.2 ACAD Faculty Association

3.2.1 Attached: ACADFA Report

3.3 ACAD Student Association

3.3.1 Attached: ACADSA Report

3.4 AUPE

3.4.1 Attached: AUPE Report

3.5 Academic Council

3.5.1 Attached: Academic Council Minutes January 19 2017

MOVED by Martin Kratz and SECONDED by Larry Clausen, that the consent agenda be approved

CARRIED

MOTION: 1774

The following pages were reviewed and questions were discussed – 17, 24.
Discussed the Elders Council

4 Business Arising

Carol Ryder

4.1 Attached: Emergency Contact Tree

For Information



Discussion regarding a crisis communication flow as different from the contact tree provided.

ACTION: ACAD to review crisis communication flow and bring it back to the next board meeting.

There was a brief discussion regarding the Jubilee owned and operated parking lot that ACAD uses.

ACTION: James Stanford pointed out that in his appointment letter from the government it shows him having the distinction QC which is incorrect. It should read "OC". Please ensure that is corrected with the Government.

5 Past Interim Board Chair's Report

The Board Chair, M. Carol Ryder, deferred to the previously Acting Board Chair, Susan Thomas, who provided a report of her activities in the community.

Susan Thomas expressed her appreciation for having been the Acting Board Chair. She expressed her appreciation and admiration for the role that Dr. Daniel Doz and the staff and faculty play in the education of ACAD's students.

Susan
Thomas

Susan Thomas commended the board for fulfilling their obligations in spite of being diminished in size and with the added difficulty that was placed on having quorum for committees and the work they do.

Martin Kratz, on behalf of the entire board, commended Susan Thomas for leading the board and ACAD during some difficult situations over the past 9 months.

6 Board Committee reports

6.1 Finance + Audit Committee

The chair of the Finance + Audit committee provided a brief verbal report and welcomed James Stanford back to the committee. He also welcomed Jill Brown who is stepping in as the Cabinet resource to the committee in her new role as Interim Acting Vice President, Administration.

Reid
Cummings

6.2 Advancement Committee

6.2.1 Attached: February 15 2017 Minutes

The chair of the Advancement committee briefly reviewed the minutes of the last committee meeting.

Larry Clausen

6.3 Governance/HR Committee

6.3.1 Attached: January 31 2017 Minutes

The chair of the Governance/HR committee briefly reviewed the minutes of the last committee meeting.

Martin Kratz



MOVED by Martin Kratz and SECONDED by Carol Ryder, that James Stanford be appointed to the Finance + Audit Committee and that Natasha Pashak be appointed to the Governance/HR Committee.

CARRIED

MOTION: 1775

7 Action Items

Carol Ryder

7.1 Attached: Motion Board of Governors Terms of Reference

There was a discussion regarding the process of refining and simplifying the number of ACAD's board policies, having an orientation added to this legislative framework so that it provides meaningful guidance.

There was a recommendation to review the Terms of Reference and board policies in the future.

ACTION: Please change the latest revision date on the finalized terms of reference to February 22, 2017.

MOVED by Martin Kratz and SECONDED by Susan Thomas, that the Board of Governors approves the updated Board of Governors Terms of Reference as amended.

CARRIED

MOTION: 1776

7.2 Attached: Motion Finance + Audit Terms of Reference

MOVED by Martin Kratz and SECONDED by Reid Cummings, that the Board of Governors approves the updated Finance + Audit Committee Terms of Reference as amended.

CARRIED

MOTION: 1777



ACTION: Please change the latest revision date on the finalized terms of reference to February 22, 2017.

7.3 Attached: Motion Risk Management Policy

A brief discussion was held regarding the Risk Management Policy.

MOVED by Martin Kratz and SECONDED by Reid Cummings, that the Board of Governors approves the updated Risk Management Policy as amended.

CARRIED

MOTION: 1778

7.4 Attached: Motion Board of Governors Alumni of Excellence nomination

A brief discussion was held regarding award and scholarship disbursement.

ACTION: Administration will provide an update for the board regarding the scholarship and awards disbursement.

MOVED by Martin Kratz and SECONDED by Lisa Sudeikat, that the Board of Governors approves the Alumni of Excellence nominee as presented.

CARRIED

MOTION: 1779

7.5 Attached: Motion Board of Governors Graduating Student Award Representative

The floor was opened for a brief discussion regarding the graduating student award representative.



MOVED by Larry Clausen and SECONDED by Martin Kratz, that the Board of Governors approves the nomination of Susan Thomas to sit on the Board of Governors Graduating Student Award committee as a jury member.

CARRIED

MOTION: 1780

8 ACAD Student Board Member Report

ACADSA President elaborated on the provided report and answered questions that were raised by the board.

There was a brief discussion regarding student advocacy work with government.

The board commended ACADSA on the excellent letter sent to the Minister re: Accommodation. It was noted that there has been no response from Government to that letter.

Lisa Sudeikat

9 ACAD Faculty Board Member Report

Faculty Board member elaborated on the provided report.

A brief discussion was held about communicating more broadly the decision made by motion 1769 from the December 13, 2016 board meeting. The intention would be to address uncertainty from students as well as key stakeholders. Motion 1769 states "the Board of Governors instructs administration not to reduce student numbers for the 2017-2018 academic year with the knowledge that this may result in an operational deficit if not appropriately funded by the Government."

Ian Fitzgerald

10 ACAD Staff Board Member Report

AUPE Board Member elaborated on the provided report.

This question was raised: Is the mandatory aboriginal awareness training applicable to the board? The Board Chair indicated it would be something worthwhile and can be taken on a voluntary basis.

Donna
Barrett

ACTION: Provide the board with details regarding how to take the Aboriginal Awareness Training.

11 President's Report

The president provided brief updates.

Daniel Doz

ACTION: It was requested that the board attend ACAD's upcoming Convocation on May 18, 2017.



There was a brief discussion regarding the new Interim VP, Administration position.

The Board took a brief 5 minute break.

12 Academic Project/Initiative Presentation

(Guest:
Stephen
Lamb)

12.1 Cyber Security

Stephen Lamb was commended for his thorough presentation and informative responses to the Board's questions regarding Cyber security.

13 For Information

13.1 Attached: Key Calendar Dates

13.2 Attached: Orders in Council

13.3 Attached: ACADSA disability letter

Brief discussion held regarding the disability letter.

Daniel Doz

13.4 Attached: CIP letter to Deputy Minister Rod Skura

13.5 Attached: Cyber Security Letter from Minister Marlin Schmidt

14 In Camera Session

Not Required

Carol Ryder

15 Adjournment

It was MOVED that the meeting be adjourned at 6:10pm

MOTION: 1781

Carol Ryder

Next Meeting Date: April 5, 2017