

## Alberta College of Art + Design (ACAD)



Minutes of the regular meeting of the Board of Governors (the Board),  
Wednesday, May 20, 2015, at 4:00 pm in the ACAD Boardroom, 1407 –  
14<sup>th</sup> Avenue NW, Calgary, AB with the following persons present:

CHAIR: M. Carol Ryder

VICE-CHAIR: James Stanford

BOARD MEMBERS: Dr. Daniel Doz  
Dan Barnfield  
Loradonna Botter - (via teleconference)  
Larry Clausen  
Sarah Grodecki  
Martin Kratz  
Susan Thomas  
Reid Cummings – (arrived at 4:10)  
Greggory Forrest – (arrived at 4:20)  
Cynthia Moore

REGRETS: Ian Fitzgerald

RESOURCES: Christine Moore (Recording Secretary)

The Board meeting was called to order at 4:05 pm with a quorum present and with M. Carol Ryder as chair.

### 1. APPROVAL OF AGENDA

MOVED by Mr. Martin Kratz and SECONDED by Mr. Larry Clausen that the agenda be approved as amended.

CARRIED  
MOTION:1700

### 2. APPROVAL OF MINUTES

Minutes from the previous meeting are unavailable for distribution and approval; it was noted by the Chair that the draft minutes will be circulated to Board members for edits and consideration.

MOVED Mr. Larry Clausen and SECONDED by Mr. Dan Barnfield that the approval of the minutes of the April 8, 2015 Board meeting be deferred to the next meeting

CARRIED  
MOTION:1701

## CONSENT AGENDA

MOVED by Mr. Larry Clausen and SECONDED by Mr. Dan Barnfield that the Board of Governors adopt the consent agenda.

CARRIED  
MOTION:1702

### 3. BUSINESS ARISING

Congratulations were extended to the Chase Key, incoming ACADSA representative and Alex Link, Faculty Association representatives appointed to the Board for the 2015-2016 Academic year.

Information reported in the May 2015 Risk Management report was discussed at the request of Ms. Susan Thomas and Mr. Martin Kratz: mitigation strategies to address issues of curriculum fulfillment and failed hire competitions. Items of further discussion included Information technology management, item D2.

### 4. ACTION ITEMS

#### 4.1 Budget

Dr. Daniel Doz defined the budget presented as a combination of budget reduction across Institutional areas and utilization of College reserves. Information reported by the Academic planning group and College Budget task force was used to inform this budget; market modified tuition rates, and administrative cuts were noted as influencing factors.

Mr. Jim Stanford spoke about the Finance + Audit Committee's assessment of the implications associated with this budget; in summary it was noted by the committee that although a draconian budget it minimally affects the student and faculty bodies, but does seriously affect College administration. The committee recommends this budget to the Board with the proviso that is it not a sustainable solution to funding problems.

Section 7 of the report: *Implications to functional areas of the budget changes* was clarified by Mr. Don Dart at the request of Mr. Larry Clausen.

It was noted by the Chair that with the recent announcement of the Provincial Operating budget being postponed to November 2015, could influence the budget as approved by the Board to date.

MOVED by Mr. Jim Stanford and SECONDED by Mr. Greg Forrest that the Board approves the 2015-2016 Operating Budget as presented and recommended to the Finance and Audit Committee.

CARRIED  
MOTION:1703

#### 4.2 Comprehensive Institutional Plan

Dr. Daniel Doz gave an overview of the changes made to the current document from the 2014 report; primarily report structure including:

- The addition of an 'internationalization' section which details on international programming, specifically the 42 exchange agreements ACAD holds with international schools.
- Key Performance Indicators have been realized in the report, offering a snapshot of progression on previously reported plans.
- Strategic Objective tables have been modified to include an initiative funding column; initiatives that have been affected by a lack of funding are identified here.

It was noted by Mr. Larry Clausen that the Government Relations Committee consider adopting the development of this report as a new addition to their terms of reference. Cost/benefit analysis of value of the document with Government and internal and external stakeholders was discussed by the group.

MOVED Mr. Larry Clausen and SECONDED by Mr. Gregory Forrest that the Board of Governors approve the Comprehensive Institutional Plan as presented in draft form.

CARRIED  
MOTION:1704

#### 4.3 Amalgamation of Committees

The intention of this motion was summarized by the Chair; it was found that the two committees were discussing the same business and that it would be best practice to amalgamate the two bodies. Coordination between the two committees was further determined as a need. This new committee will be retaining two Chairs.

MOVED by Ms. Susan Thomas and SECONDED by Ms. Sarah Grodecki that the Board of Governors approves the Terms of Reference for the Advancement Committee as presented, recognizing that the roles and responsibilities associated with the Development Committee, the Special Events Committee and the Government Relations Committee will be served under this new and broader committee mandate.

CARRIED  
MOTION:1705

#### 4.4 Revision to Bylaw

Ms. Natasha Pashak reasoned that the motion aimed at bringing the Board in compliance with Ministry standards, while accommodating general housekeeping requirements.

MOVED by Mr. Larry Clausen and SECONDED by Mr. Gregory Forrest that the Board of Governors approve the revision to the Bylaws as presented.

CARRIED  
MOTION:1706

#### 4.5 Presidential Contract

Contract details are to be shared with the Board members during the in camera session to take place later in the agenda.

MOVED by Mr. Gregory Forrest and SECONDE by Larry Clausen that the Board of Governors approve the 2015-2020 Presidential Employment Agreement and authorize the Chair to execute the Agreement.

CARRIED  
MOTION:1707

#### 4.6 Proposed Board meeting dates for 2015-16

It was noted by the Chair that this schedule has not been fully considered by the membership; as a result the schedule will be confirmed in advance of the 2016-2017 academic year.

MOVED by Mr. James Stanford and SECONDED by Ms. Susan Thomas that the Board of Governors 2015-16 meeting schedule be approved as presented.

OVERTURNED  
MOTION:1708

### 5. CHAIR'S REPORT

The Board Chair reported that April 14, 2015 the 2015 ACAD Alumni Awards Night reception took place in the Stanford Perrot Lecture theatre where the following people received Alumni Awards:

- Joey Camacho and Natalie Lauchlan received the TD Meloche Monnex Career Award
- Allison Hrabluik received the Enbridge Inc. Alumni Professional Development Award
- Natalie Lauchlan, Nate McLeoad and Cassandra Paul received the ACAD Alumni Horizon Awards
- Amy Gauli received the ACAD Alumni Legacy Award that recognizes alumni who have made an uncommon gift of time, self and energy to the Alberta College of Art + Design over their lifetime.
- Joey Camacho, Steven Cottingham and Allison Hrabluik received ACAD Alumni Honour awards
- Anthea Black was presented the 2015 Board of Governors Alumni Award of Excellence

Presentations were followed by an informative panel session featuring the following Alumni:

- Jeff de Boer (Dip. 1988, ACAD Alumni Legacy Award & Board of Governors Alumni Award of Excellence, 2015)
- Joey Camacho (B.Des. 2010, ACAD Alumni Honour Award & TD Meloche Monnex Career Award for Alumni 2015)
- Amy Gaulin (B.F.A. 2012 ACAD Alumni Legacy Award, 2015)
- Natalie Lauchlan (B.F.A. 2014, ACAD Alumni Horizon Award & TD Insurance Meloche Monnex)

In speaking with our proud Alumni all are more than willing to act as ACAD Ambassadors in our conversation with Governments, industry and donors.

The Board Chair reported attendance at the following events since the last board meeting:

- April 16-17 meetings with the Board Members to discuss ongoing committee and board work
- April 19 Thank you event for ACAD Cabinet Members at Daniel Doz's residence
- April 28<sup>th</sup> attended ex-officio ACAD Development and Special Events committee meeting and the ACAD Government Relations committee. A proposal was put forward to merge the two committees into one new ACAD Engagement Committee
- April 29 Monthly meeting with the President + CEO followed by an ACAD Roundtable event with past ACAD Presidents and Board members, Daniel, staff and Board member Ian Ferguson on ACAD past, present and future
- April 30<sup>th</sup> attended and brought Board greetings and thank you's to the faculty and staff at the year-end staff and faculty reception in the lower main mall. Years of service awards were presented as were retirement kudos to Greg Payce and Gary Olsen by our President
- April 30 attended reception as ACAD Chair for the Terry Rock, MLA hopeful and Arts and Culture representative on the Premiers Council for Arts and Culture at Trepanier Baer
- May 5<sup>th</sup>, 2015 a new day in history of Alberta with a landslide victory for the NDP and the end of the PC era. Worked as a scrutineer all day and observed the influx of new young voters make their mark as Albertans throughout the day
- May 7 attended ACAD Governance HR meeting
- May 12<sup>th</sup> signed certificates for the ACAD Grad Show Recipients and our Graduating Student Degrees and attended ex-officio the ACAD Finance and Audit Committee meeting
- May 13 attended and presented the Board of Governors Graduating Students Awards with Dr. Doz and brought greetings and congratulations from the Board at the ACAD VIP Grad Show opening reception
- May 14<sup>th</sup>, 2015 attended the pre-convocation VIP reception with guests, board members staff and faculty followed by participating in a very honoured role from the Podium at our 2015 Convocation Ceremonies. The Jubilee Auditorium was filled to

the rafters with graduating students, proud parents and guests while the stage was filled with our amazing faculty, guest speakers and board members. A very emotional and special day filled with conferring Professors Emeritus to Greg Payce, Gary Olsen, Ken Webb and Tim Zuck, full professorships to faculty members Jennifer Salahub, Greg Payce, Laura Vickerson, Derek Besant and Greg Olsen, presentation of a Governor General Award to Hannah Petkau, Board of Governors Award of Graduating Students Awards and for the first time in ACAD history two posthumous Honorary Degrees were conferred to Gillian O'Blenes and Zachariah Rathwell with their parents and family accepting on their behalf. Over two hundred very happy and proud ACAD graduating students received their degrees from school chairs to the applause and cheering of family and friends. The convocation was followed by a reception in the ACAD Main mall and the public opening of the 2015 Grad show

## **6. BOARD COMMITTEE REPORTS**

### **7.1 Finance + Audit Committee**

The Committee Chair reported that the committee met on May 12, 2015. The Risk Management report was discussed at length resulting in Community Engagement, Fundraising and Student Financial Support risk levels being increased. Mawer Investment report was reviewed at the third quarter and overall the committee was pleased with the results. Third quarter budget to actual reports were reviewed and understood by the committee. Access to the Future application fund was reviewed and accepted by the committee.

### **7.2 Governance/HR Committee**

The Committee Chair reported that the committee was unable to officially meet due to a lack of quorum; this has had a negative impact on the committee's ability to accomplish work. Engagement is completing detailed fund development planning and Rawlinson Fund reporting for the committee.

### **7.3 Development Committee**

The Committee Chair reported that the Board survey has been distributed, those that have participated were acknowledged, all members, that have not yet, are encouraged to participate.

The Board skills matrix was distributed which identifies various skills and experience members should hold. The skills matrix is of particular value to the Board since there will be a community member vacancy for the 2015-2016 year. Comments and questions are to be directed to Ms. Natasha Pashak.

2015-2016 Orientation is under consideration for amalgamation with the Board retreat which takes place at the end of September. It was noted by the Chair that Loradonna will be relocating

to Edmonton but will continue to serve on the Board via teleconference; further to this Chase Key will be welcomed to the Board pending Ministerial approval.

#### **7.4 Government Relations Committee**

In the Committee Chair's absence, Mr. Larry Clausen reported that the committee has considered the committee mandate in light of the recent election results. A focused approach will be utilized when approaching donors. Eleven Provincial Cabinet members will be sworn in May 24<sup>th</sup>, where the first sitting will take place in early June.

### **7. ACAD STUDENT ASSOCIATION REPORT**

The ACAD Student Association member reported:

- ACADSA has made the decision to terminate the employment of the Executive Director in order to mitigate perceived administrative risks; decidedly the role will be split into two administrative positions for the 2016-17 academic year
- Convocation was received well by all involved; thanks were extended to those responsible for planning the event

### **8. ACAD FACULTY ASSOCIATION REPORT**

The ACAD Faculty representative was not present to report.

### **9. STAFF BOARD REPORT**

The Staff representative to the board reported that he attended the Finance + Audit Committee meeting May 12<sup>th</sup>, and convocation May 14<sup>th</sup>. A date is to be determined for a staff/Board of Governors meet and greet.

### **10. PRESIDENT'S REPORT**

The President reported on the following topics:

#### **10.1 Promotion List**

#### **10.2 IAE Memo (May 7-8, 2015)**

#### **10.3 A year in review – Cabinet highlights**

Addition to the President's report the Chair commented that upon execution of the Presidential contract Dr. Daniel Doz will be the first two term President of the Institution.

The Chair of the Board also acknowledged the departing student member, Sarah Grodecki for her contribution to the Board.

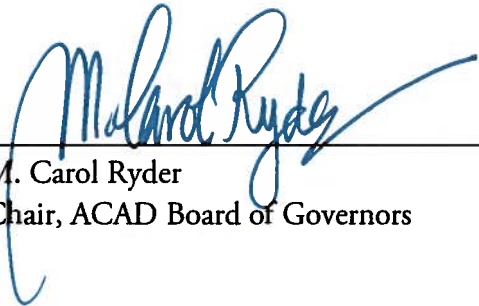
11. IN CAMERA

The board went in camera from 5:45-6:00pm to discuss the President + CEO's contract.

12. ADJOURNMENT


MOVED by Mr. Jim Stanford and SECONDED by Mr. Reid Cummings that the meeting be adjourned at 6:00 pm.

CARRIED  
MOTION: 1709



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M. Carol Ryder  
Chair, ACAD Board of Governors



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Dr. Daniel Doz  
President + CEO, ACAD