



**Board of Governors
Regular Meeting Minutes
February 23rd, 2011**

Board Members In Attendance

Daniel Doz
Marty Kaufman
Joseph Leung
Margaret-Jean Mannix
Roxanne McCaig
Cynthia Moore
G. Bradley Moore
James Peacock, QC (Chair)
Kate Peterson
Kris Weinmann

Regrets:

Darren Delichte
Sheila O'Brien
Yves Trepanier
Sue Anne Valentine

Recording Secretary

Elizabeth Hay

The Board meeting was called to order at 4:10 pm quorum present and with James Peacock, QC as chair.

1. APPROVAL OF AGENDA

MOVED by Kris Weinmann and SECONDED by Margaret-Jean Mannix that the agenda be approved as presented.

CARRIED
Unanimous
MOTION: 1496

2. APPROVAL OF MINUTES

MOVED by Cynthia Moore and SECONDED by G. Bradley Moore that the minutes of the December 8th, 2010 meeting of the Board of Governors be approved as amended.

CARRIED
Unanimous
MOTION: 1497

3. CONSENT AGENDA

Discussion ensued regarding the presented reports.

MOVED by Margaret-Jean Mannix and SECONDED by Kris Weinmann that the Board of Governors adopt the consent agenda, as presented.

CARRIED
Unanimous
MOTION: 1498

4. BUSINESS ARISING

No items at this time.

5. ACTION ITEMS

5.1 Motion from Academic Council, Approval of Constitution and Bylaws
Motion was tabled until the Board could be provided with a black line copy of exact changes proposed by Academic Council to the Board of Governors.

5.2 Board Meeting Dates

For Information for the Board Members, Board Retreat will be announced/ confirmed closer to the beginning of September.

6. CHAIR'S REPORT

6.1 Board Attendance at Academic Council

Board members have been invited to attend Academic Council meetings as another method of learning about the processes at ACAD. The March meeting will be attended by Roxanne McCaig, April will be attended by Jim Peacock, and May will be attended by Brad Moore.

6.2 Awards Ceremony

The Awards Ceremony scheduled in April is postponed indefinitely citing a lack of historical interest in the event. The event will be replaced by a series of more intimate donor/ student luncheons with Daniel Doz.

6.3 Board Member on Board of Governors Award Committee

A Board member is required to help adjudicate the Board of Governors graduating student awards; Jim will approach Roxanne McCaig to see if she would be on the Committee.

MOVED by Joseph Leung and SECONDED by Cynthia Moore that the Board of Governors nominate Roxanne McCaig to be the representative from the Board of Governors for the Board of Governors Award Committee.

CARRIED
Unanimous
MOTION: 1499

6.4 Other Items

May 19th, 2011 is the Convocation for ACAD.

7. BOARD COMMITTEE REPORTS

7.1 Finance and Audit

Mr. Leung, Chair of the Finance and Audit Committee reported that the Office of the Auditor General had shared the latest Audit Report with the Finance and Audit Committee and the senior Management at ACAD. Although there were a number of outstanding items that have been unresolved on the report, there also was significant progress from October to the submission of the report to the OAG in January 2011.

Mr. Leung continued that with the budget for the coming year, there is a slight deficit between \$80K to \$85K, and that ACAD management would be forecasting based on no increase in funding from the Government of Alberta.

7.1a Reallocation of Unrestricted Funds to Human Resources Infrastructure Reserve

Discussion ensued regarding the allocating of unrestricted net assets for on-going or operating costs, the Finance and Audit Committee had previously discussed these requests with ACAD's management, and would ensure that future operating functions would be budgeted for appropriately.

MOVED by Joseph Leung and SECONDED by Kris Weinmann that the Board of Governors approve the reallocation of \$350,000 from the Unrestricted Fund balance to the Human Resources Infrastructure Reserve.

CARRIED
1 opposed
MOTION: 1500

7.1b Reallocation of Unrestricted Funds to President's Excellence Fund

MOVED by Joseph Leung and SECONDED by Cynthia Moore that the Board of Governors approve a reallocation of \$100,000 from the unrestricted fund balance of \$1,200,408 to support the establishment of a restricted internal reserve called the President's Excellence Fund for deployment by the President in support of innovative and creative college initiatives.

CARRIED
Unanimous
MOTION: 1501

7.1c Tuition Fees

MOVED by Joseph Leung and SECONDED by Kris Weinmann that the Board of Governors approve a tuition increase of 0.35% for the 2011-2012 academic year, per the Public Post-Secondary Tuition Fee Regulation.

CARRIED
Unanimous
MOTION: 1502

7.2 Governance

No report at this time.

7.3 Human Resources

No report at this time.

7.4 Development Committee

Ms. Cynthia Moore presented a short overview on the new business with the Development Committee; specifically that the Development Committee would be looking at starting a Capital Campaign, raising specific scholarships for the MFA in Craft. The Committee will meet monthly, and will help Daniel navigate the fundraising landscape, and help him build his alliances in the community to help support ACAD's goals.

7.4a Approval of Development Committee Terms of Reference

MOVED by Cynthia Moore and SECONDED by Margaret-Jean Mannix that the Board of Governors approve the Terms of Reference for the Development Committee as presented.

CARRIED
Unanimous
MOTION: 1503

(Attachment, Development Terms)

Board of Governors Alumni Award of Excellence – Sue Anne Valentine, Cynthia Moore and Jesse Sherburne received many strong recommendations for the award this year, recommendations for the winner will be put forward at the next meeting of the Board of Governors.

8. ACAD STUDENT BOARD MEMBER REPORT

Mr. Kris Weinmann reported that the Students Association had undergone a rigorous planning exercise, and that there should be a strategic plan in place for ACADSA shortly. He continued that ACADSA has been very busy; a very successful film series around sustainability, ACADSA celebrated the birthday of Art (1 million 47 years old) and that the student participation in the student-run events has improved a great deal. He also noted that ACADSA had organized a formal visit to the Alberta Children's

Hospital to connect with some of the kids there; the program went well and they received a lot of positive feedback; they are hoping to develop this into an on-going project.

9. ACAD FACULTY BOARD MEMBER REPORT

Mr. Marty Kaufman, Faculty Representative to the Board of Governors, pointed out the report from ACIFA in the Board member's packages; otherwise, mid-term crits were starting for Faculty members soon.

10. ACAD STAFF BOARD MEMBER REPORT

Ms. Kate Peterson, Staff Representative to the Board of Governors, reported that AUPE elected representative Bev Rodgers to the position on the hiring Committee for the Vice-President Research and Academic Affairs, and that elections for a new representative to the Board of Governors would take place soon as her appointment is finished April 14, 2011.

11. PRESIDENT'S REPORT

Dr. Daniel Doz, President and CEO, discussed the following topics with the Board of Governors.

VPRAA Search

- VPRAA Search has started, securing members for the committee
- Have enlisted Odgers Berdntson to assist in the search and to optimize what is a very condensed timeline

Alumni Meetings

- Edmonton, met with several alumni at the Art Gallery of Alberta
- Banff, met with several alumni at a dinner there on the 17th of February

Academic Plan

- Planning and fact gathering for the academic plan is currently underway
- A taskforce has been developed to address the issue of Academic Structure

Fundraising

- One main goal for fundraising in the next short while will be to find scholarship money for graduate students
- Also of importance, addressing the shortage of space at ACAD, by either developing the space at ACAD into a better designed/ used space, or perhaps looking at another space downtown or in another area of town

12. BOARD PRESENTATIONS

No reports at this time.

13. ADJOURNMENT

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| MOVED by Brad Moore that the meeting be adjourned at 5:25pm. |
| CARRIED Unanimous MOTION: 1504 |

James Peacock, QC
Chair, ACAD Board of Governors

Daniel Doz
President + CEO, ACAD

