

Alberta College of Art + Design (ACAD)



Minutes of the regular meeting of the Board of Governors (the Board),
Thursday, **November 30, 2011**, at 4:00 p.m. in the ACAD Boardroom, 1407
– 14th Avenue NW, Calgary, with the following persons present:

CHAIR: James Peacock, QC

VICE CHAIR: Margaret-Jean Mannix

BOARD MEMBERS: Dr. Daniel Doz
Ben Fullalove
Joseph Leung
Roxanne McCaig
Cynthia P. Moore
G. Bradley Moore
Susan Thomas
Sue Anne Valentine
Kris Weinmann

REGRETS: Darren Delichte
Sheila O'Brien
Dwayne Prazak

Resources: Julie Snyder (Recording Secretary)

The Board meeting was called to order at 4:14 pm quorum present and with James Peacock, QC as chair.

1. APPROVAL OF AGENDA

MOVED by Ms. Susan Thomas and SECONDED by Ms. Margaret-Jean Mannix that the agenda be approved as presented.

CARRIED
Unanimous
MOTION: 1526

2. APPROVAL OF MINUTES

MOVED by Mr. Kris Weinmann and SECONDED by Mr. Brad Moore that the minutes of the November 3, 2011 meeting of the Board of Governors be approved.

CARRIED
Unanimous
MOTION: 1527

3. CONSENT AGENDA

MOVED by Mr. Ben Fullalove and SECONDED by Mr. Joseph Leung that the Board of Governors adopt the consent agenda, as presented.

CARRIED
Unanimous
MOTION: 1528

4. **BUSINESS ARISING**

There was a discussion about the role of the faculty, staff and student Board members. Part of their role is to offer perspectives from their respective areas as opposed to serving as representatives from them. They are full members of the Board and, while they are able to bring issues from those areas to the Board for consideration, like all other board members, they act in the best interest of the College. There were also comments from other board members that the reports submitted by the three board members are interesting and offer valuable information to the Board and give the opportunity to hear from various constituencies within the College.

MOVED by Mr. Ben Fullalove and SECONDED by Ms. Sue Ann Valentine to remove items 8. ACAD Student Board Member Report, 9. ACAD Faculty Board Member Report and 10. ACAD Staff Board Member Report from the formal Board agenda and only add items from those constituencies when specifically requested to do so.

DEFEATED
MOTION: 1529

5. **ACTION ITEMS**

The following are upcoming ACAD events: December 5, 2011 Staff Luncheon, December 12, 2011 Special ACAD President's Holiday Celebration and December 16, 2011 ACAD Winter Celebration.

6. **CHAIR'S REPORT**

No report at this time.

7. **BOARD COMMITTEE REPORTS**

7.1 Finance + Audit

There was one meeting of the Finance + Audit Committee since the last Board meeting. The first draft of the audit implementation plan was reviewed and a calendar of events supporting the plan was set. The first ever Enterprise Risk Management Report is being developed by Donald Dart.

7.2 Governance

No meetings to report.

7.3 Human Resources

The Human Resources committee met on Monday, November 21, 2011 and discussed succession planning for the Board Chair position. A list of criteria was generated and an action plan has been put in place. Further suggestions should be forwarded to Ms. Cynthia Moore and Ms. Sheila O'Brien.

7.4 Development Committee

The Development Committee is working on scholarships for the MFA program as well as developing a plan for re-energizing the President's Circle. Consideration is being given for a capital campaign in the future.

There were thirty five nominations submitted for the Board of Governors Award of Excellence that were shortlisted to four. There is now a diligent and efficient process that includes a significant amount of debate to arrive at the decision for the award recipient.

8. ACAD STUDENT BOARD MEMBER REPORT

Mr. Kris Weinmann presented the report included in the agenda package. In addition, Show and Sale took place November 24-26, 2011 with great quality work offered; sales were down however approximately 9% from last year. The Root Cellar Gallery collaboration with Sled Island Festival is a huge success. There are over 20 student groups, galleries and trips supported by ACADSA.

9. ACAD FACULTY BOARD MEMBER REPORT

No report at this time.

10. ACAD STAFF BOARD MEMBER REPORT

No report at this time.

11. PRESIDENT'S REPORT

The VPRAA Search Committee met on numerous occasions and subsequently made a recommendation to the President.

Dr. Daniel Doz is preparing for a meeting with Minister Weadick and Deputy Minister Werry on Wednesday, December 7th at 11 a.m. at the Legislature. The purpose of the meeting is to gauge their support, or at least in principle, for the possibility of expanding the ACAD's facility. The college expansion would support the Province and be used as a resource to support craft and design. In terms of growth we are facing lack of space. Without new initiatives it is challenging to fundraise. If the funding structure changes for small Post-Secondary Institutions ACAD will have a difficult time addressing the lack of economy of scale. If the Province would like ACAD to play a bigger role, their support is required in terms of additional resources.

A budget retreat for ACAD Directors to address some of the budget issues we are currently facing is planned for mid-December and will include Brad Moore, chair of the Finance and Audit Committee.

The Academic Strategic Plan is being developed in parallel with the possible new facility project and The Board will also use this plan in order to weigh in on new programs and initiatives being proposed.

The December 6th Town Hall meeting on *Expanding our Revenue Sources* will be rescheduled to the New Year to allow areas more time to work on their Academic Plan.

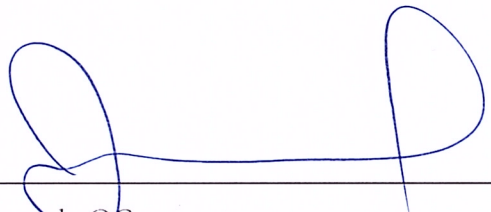
12. **BOARD PRESENTATIONS**

Dr. Daniel Doz presented on a proposed facility expansion. At this stage ACAD would like to secure seed money to do an architectural study on the development of a new facility adjacent to the current structure. Institutional viability is a real issue to be conveyed to the Minister. Concern was expressed regarding long term impact if programs are reduced. A key strategy for ACAD is to become the resource for art, craft and design to the Province.


13. **ADJOURNMENT**

MOVED by Mr. Ben Fullalove and SECONDED by Ms. Roxanne McCaig that the meeting be adjourned at 5:42 pm.

CARRIED
Unanimous
MOTION: 1530



James Peacock, QC
Chair, ACAD Board of Governors



Daniel Doz
President + CEO, ACAD