

Alberta College of Art + Design (ACAD)



Minutes of the regular meeting of the Board of Governors (the Board),
Wednesday, May 30, 2012, at 4:00 p.m. in the ACAD Boardroom, 1407 –
14th Avenue NW, Calgary, with the following persons present:

CHAIR: James Peacock, QC, *arrived at 4:30 p.m.*

VICE CHAIR: Margaret-Jean Mannix (*by telephone*)

BOARD MEMBERS: Dr. Daniel Doz
Joseph Leung
Roxanne McCaig
Susan Thomas
Dwayne Prazak
G. Bradley Moore
Sheila O'Brien

REGRETS: Darren Delichte
Sue Anne Valentine
Ben Fullalove
Cynthia P. Moore

Resources: Julie Snyder (Recording Secretary)
Donald Dart, Senior Vice President Finance + Corporate Services
Susan Veenhoven, Director Human Resources
Kim Alison Fraser, Director of Communications

The Board meeting was called to order at 4:07 pm quorum present and with Margaret-Jean Mannix as meeting chair.

Daniel Doz introduced Dianne Taylor-Gearing, ACAD's new Vice President, Research + Academic Affairs

1. APPROVAL OF AGENDA

MOVED by Mr. Brad Moore and SECONDED by Mr. Joseph Leung that the agenda be approved as presented.

CARRIED UNANIMOUSLY
MOTION: 1551

2. APPROVAL OF MINUTES

MOVED by Ms. Susan Thomas and SECONDED by Mr. Dwayne Prazak that the minutes of the April 25, 2012 meeting of the Board of Governors be approved.

CARRIED UNANIMOUSLY
MOTION: 1552

3. CONSENT AGENDA

MOVED by Ms. Sheila O'Brien and SECONDED by Mr. Brad Moore that the Board of Governors adopt the consent agenda as presented.

CARRIED UNANIMOUSLY
MOTION: 1553

4. ACTION ITEMS

4.1 2012-2013 Budget

MOVED by Mr. Brad Moore and SECONDED by Mr. Joseph Leung that the Board of Governors approve the 2012-2013 Budget as presented and recommended by the Finance + Audit Committee.

CARRIED UNANIMOUSLY
MOTION: 1554

Note: Mr. James Peacock, QC arrived at 4:30 p.m. and assumed the meeting chair role at that time.

The Board requested that an overview of year-to-date fundraising activities and progress towards yearly goals be included with the quarterly financial statements.

4.2 Comprehensive Institutional Plan

MOVED by Mr. Susan Thomas and SECONDED by Ms. Sheila O'Brien that the Board of Governors approve the Comprehensive Institutional Plan as presented.

CARRIED UNANIMOUSLY
MOTION: 1555

5. CHAIR'S REPORT

It was suggested that Board members consider discussing at the September Board Retreat how the Board can be more strategic and how individually or collectively they can support Administration in their activities.

MOVED by Ms. Sheila O'Brien and SECONDED by Mr. Joseph Leung that the Board, with the exception of the Student Board Member decline to receive any honoraria for the 2011-2012 year.

CARRIED UNANIMOUSLY
MOTION: 1556

6. BOARD COMMITTEE REPORTS

6.1 Finance + Audit

The first stage of the audit went well and the Office of the Auditor General's audit team will soon be at ACAD to perform the I/T audit.

6.2 Governance

The Governance committee has been working on updating the documents within the Board Policy Manual.

MOVED by Ms. Margaret-Jean Mannix and SECONDED by Ms. Roxanne McCaig that the Board approve the Board Policies as listed in the Recommended Table of Contents as presented.

CARRIED UNANIMOUSLY
MOTION: 1557

The Governance committee is moving towards a secure shared site for Board members to access all future Board materials, including the Policy Manual.

The confidential Board Member Survey will be distributed the week of June 4th, 2012 with a request for completion by June 30, 2012. Results will be reviewed at the September Board Retreat.

6.3 Human Resources

The committee has been tasked to identify a new Board Chair. Two candidates were approached and declined.

The President's performance evaluation will be taking place during the month of June and a recommendation will be brought to the Board at the next Board meeting accordingly.

6.4 Development Committee

A de-brief meeting will be held regarding the May 15th event at Roxanne McCaig's home. Jenny Belzberg along with another guest offered their homes for another ACAD friend-raising event.

7. ACAD STUDENT BOARD MEMBER REPORT

As presented in the agenda package.

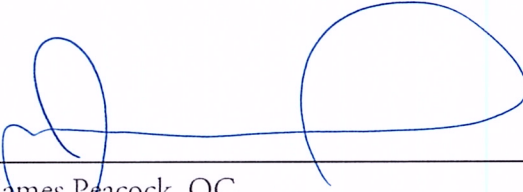
8. PRESIDENT'S REPORT

- Welcome to the new VPRAA, Dianne Taylor-Gearing and student board member Morgan Riotte.
- Attention was brought to the new name of the ministry being Enterprise & Advanced Education.
- Thank you to Roxanne McCaig for offering her home and to Cynthia Moore and Sue Anne Valentine for organizing the May 15th friend-raising event.
- Congratulations to staff for a colourful convocation.
- Thank you to Kristopher Weinmann for his (almost) two years of service on the Board and as ACADSA President.
- Congratulations to Xerxes Inahi (ACAD Visual Communication Design) alum who designed the two Calgary Stampede 100th anniversary stamps.
- Congratulations to Communications team, especially Anne Marie Dorland and Foundry for winning the Summit International award for the 2010-2011 Annual Report (the third award for the Annual Report).
- Elton John recently bought 8 glass pieces from ACAD Glass students.
- ACAD photography students partnered with Olds College on their Apparel Technology program 2011 publication.
- The President and advancement team are working with a consultant to develop an advancement plan and fundraising goals. The President and advancement team have been meeting with various faculties to develop a list of projects that can potentially become fundraising activities.
- Consideration is being given to Jesse Marion and Ian Baxter's suggestion for ACAD to develop an advisory type committee for working with the President on strategic activities.
- The President is starting a research project to explore a possible funding differential among Alberta Post-Secondary Institutions.
- Attended opening reception for the "*Oh Canada!*" exhibit at MassMOCA where many ACAD alumni and faculty participated from May 24-27, 2012.
- Continuing to explore a facility expansion: stay on current site or possibly move elsewhere. To that end the President is meeting with a city Alderman and Calgary MLA to discuss options.
- Continuing to meet with program heads to further discuss their individual area academic plans.
- The Academic Restructuring document was presented to the Board and will be brought to Academic Council on Wednesday, June 6th, 2012. The final document will be brought back to the Board for approval at the October Board meeting.

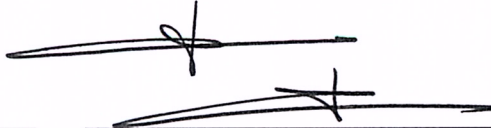
9. ADJOURNMENT

MOVED by Ms. Sheila O'Brien and SECONDED by Ms. Susan Thomas that the meeting be adjourned at 6:04 pm.

CARRIED UNANIMOUSLY
MOTION: 1558



James Peacock, QC
Chair, ACAD Board of Governors



Daniel Doz
President + CEO, ACAD