

Alberta College of Art + Design (ACAD)



Minutes of the regular meeting of the Board of Governors (the Board),
Wednesday, May 22, 2013, at 4:00 p.m. in the ACAD Boardroom, 1407 –
14th Avenue NW, Calgary, with the following persons present:

CHAIR: James Peacock, QC

VICE-CHAIR: Margaret-Jean Mannix

BOARD MEMBERS: Dr. Daniel Doz
Sheila O'Brien
Dan Barnfield
Teresa Tam (*non-voting pending appointment*)
Joseph Leung
Sue Anne Valentine

REGRETS: Cynthia P. Moore
Susan Thomas
Gordon Ferguson (*non-voting, pending appointment*)

Resources: Cicilia Selinger (Recording Secretary)

The Board meeting was called to order at 4:05pm, quorum present and with James Peacock, QC as chair.

The President welcomed the new Executive Assistant to the Board of Governors and the President + CEO's office, Cicilia Selinger.

1. APPROVAL OF AGENDA

MOVED by Ms. Margaret-Jean Mannix and SECONDED by Mr. Joseph Leung that the agenda be approved as presented.

CARRIED UNANIMOUSLY
MOTION: 1598

2. APPROVAL OF MINUTES

MOVED by Ms. Sheila O'Brien and SECONDED by Mr. Dan Barnfield that the minutes of the April 17, 2013 meeting of the Board of Governors be approved.

CARRIED UNANIMOUSLY
MOTION: 1599

3. CONSENT AGENDA

MOVED by Ms. Margaret-Jean Mannix and SECONDED by MR. Joseph Leung that the Board of Governors adopt the consent agenda.

CARRIED UNANIMOUSLY
MOTION: 1600

4. ACTION ITEMS (NONE)

5. CHAIR'S REPORT

The Board Chair attended the AACTI Council of President's meeting with the President on May 2, 2013.

AACTI has placed itself in hibernation. Recognizing that there is still a need for the post-secondary institutions to meet they have initiated the creation of a council of all twenty-six post-secondary institutions to participate in "Campus Alberta". A group of six of presidents, one from each of the sectors, make up the executive team, the President of ACAD is one of the six. The first meeting of this new organization has not yet been set.

The Board Chair noted that it was communicated that the Government is interested in change. One way to achieve the priority of a more immediate/higher rate of return on investment in education is to have various institutions working more closely together and the government wants to explore the opportunities.

The Board Chair also noted that we are still waiting to hear from the Ministry on new appointments to the board.

6. PRESIDENT'S REPORT

Letter of Expectation Update: Following the discussion with the Deputy Premier the Letter of Expectation has been restructured into three parts:

1. How does your institution respond to system outcomes?
2. How does your institution respond to your sector's outcomes?
3. How does your institution respond to your own outcomes?

Regarding the second part:

As ACAD is in sector six along with The Banff Centre, a meeting on May 23, 2013 is scheduled to identify two or three outcomes that the two different institutions can share. There will be a follow up meeting within the next month at the Banff Centre to further the discussion.

The President provided a copy of the letter of expectation that was sent back to the Deputy Minister and the Assistant Deputy Minister with edits. No feedback has been forthcoming from the Ministry regarding that document. The President will keep the Board updated on the progress of this project going forward.

The search for a Registrar and Director of Enrollment Management is underway. This search is part of a phased approach to improve the various processes that are linked to admissions, enrollment and student management. This will assist the institution address budget challenges in the coming years as it relates to timetabling, efficiencies, recruitment, and international students.

The President reported that the tuition replacement grant provided by the government to mitigate the tuition and supplementary fee freeze that was recently implemented, may be a onetime only grant for the 2013/2014 budget. It is unknown if the government will provide a supplementary grant for the 2014/2015 or 2015/2016 budgets.

7. BOARD COMMITTEE REPORTS

7.1 Finance + Audit

Sheila O'Brien reported the committee is continuing to work diligently on resource adequacy for the Office of the Auditor General. They have another meeting scheduled for May 28, 2013.

7.2 Development Committee

The Art Circle event at the home of Hy and Jenny Belzberg on May 15, 2013 was a very successful event with two of the Board of Governors award winners, Ron Moppett and Sharon Rae Stratton, in attendance. The event was well attended and it looks promising that there will be 20 committed members of the Art Circle by the end of June.

7.3 Governance/Human Resources

Over the next two weeks the committee is focused on the completion of the terms of reference. Preparation for the annual board survey is also underway. It will be sent out in June.

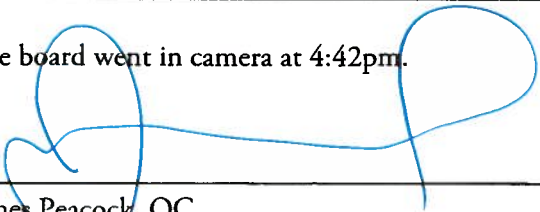
7.4 ACAD Staff Board Member Report

Nothing to report

8. ADJOURNMENT

<p>MOVED by Ms. Margaret-Jean Mannix Seconded by Joseph Leung that the meeting be adjourned at 4:42 pm.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY MOTION: 1601</p>
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The board went in camera at 4:42pm.



James Peacock, QC
Chair, ACAD Board of Governors



Dr. Daniel Doz
President + CEO, ACAD