

**2021-2022**  
**General Faculties Council Standing Committee Annual Report**  
**Curriculum Committee**

**1. MEETING DATES IN 2021-2022**

The Curriculum Committee met 5 times in 2021-2022.

**2021:** November 3, November 24

**2022:** January 26, March 23, May 25

**2. COMPOSITION AND MEMBERSHIP**

**Composition**

**a. Voting Members:**

- i) Associate Vice-President Research and Academic Affairs, Chair
- ii) 4 School Directors
- iii) 2 Faculty Members
- iv) Registrar

**b. Non-Voting Members:**

- i) Recording Secretary

**Membership**

- Dr. Alex Link, Associate Vice-President Research and Academic Affairs
- Kurtis Lesick, SCEM Director
- Heather Huston, SVA Director
- Dr. Ben Fullalove, SCCS Director
- Naoko Masuda, SCD Director
- Bryan Cera, BFA
- Tivadar Bote, BDes
- Susie Kennedy, Registrar
- Andrea Power, Recording Secretary

**Meeting Resource**

- Allison Comrie, Librarian
- Neny Kwasitsu, ORRA
- Carissa Matthews, Director, Academic Resources

### **3. ITEMS APPROVED WITH DELEGATED AUTHORITY FROM GFC**

- The changes to the four 400-level courses, PHTG.416, PHTG.418, PHTG.426, and PHT.G427, for the BDes Photography Major, effective Fall 2022, as amended.
- The course changes for MFA course outlines for CRAH 630, CRPR 660, CRRM 640, CRSM 621, CRSM 623, CRST 611, CRST 612, CRST 613, CRST 614, CRST 615, as presented, effective September 2022.
- The proposal for FINA 401, as presented.
- The proposed changes to the 300-level SCCS requirements in the Bachelor of Design, Photography Major, effective September 2022.
- The proposed changes to the 300-level SCCS requirements in the Bachelor of Design, VCD Major, effective September 2022.

### **4. ITEMS RECOMMENDED FOR APPROVAL**

- The draft Curriculum Committee Terms of Reference to the Steering Committee for approval, as presented.

### **5. ITEMS DISCUSSED**

- The government has streamlined the program approval process and it is important for GFC to review the current program policy documents on file.
- It was confirmed the CC would meet in late September, October, and November to discuss items for approval by GFC in December, and then, in the Winter semester, CC would meet in January and February to work on the academic calendar to be published by the end of February. CC would then meet in April to plan strategies for the next academic year.
- The committee noted, regarding changes to the SCCS degree requirements for BDes majors, that PPRL courses will remain an option for students. They would benefit from review. It was agreed that PPRL will be considered deeply next semester.
- Draft Online Learning Cttee ToR: The Chair asked committee members to seek input from other faculty on adoption of an institutional policy on online learning and consider institutional scans. In consideration, the following was noted:
  - There is a potential financial ask so important to seek Board input.
  - It is necessary to involve the school councils in this work by regularly reporting to them and key people appraised.
  - Clarify between curriculum, programs, and courses because if it is curriculum related the Registrar's Office will be involved although if limited to online delivery/delivery modalities, there is no need for Registrar's Office involvement.
  - Need to be consistent with collective agreement requirements.
  - The first few meetings could center on definitions, looking at blended delivery or remote teaching or online delivery, all of this should be committee led.

Terms of reference for the Curriculum Committee can be found [HERE](#).

**Submitted by:** Dr. Alex Link, Chair, Curriculum Committee

**Date:** August 29, 2022