Alberta University of the Arts

Registrar's Office
1407 14 Avenue NW Calgary, AB T2N 4R3
Tel: 403.284.7634   Fax: 403.284.7644
Submit completed form to registrar@auarts.ca

Undergraduate Studies: PLAR Application

This application is completed by students who are requesting Prior Learning Assessment and Recognition (PLAR) Credit to meet their program requirements at AUArts.

Part A: Student Information

Student ID:	Student last name:	Student first (or chosen) name:	
Street / Box address:	City:	Province:	Postal code
Phone number:	AUArts email address:	Degree / Major:	

Part B: Institution and Course Information

I am requesting PLAR for the following AU Arts course (include Course Code, Number, Title):

I can demonstrate PLAR through (list all that apply):	PLAR 1 (academic or course equivalency)	☐ Equivalent Course	Course Name:	Grade received:
	PLAR 1 (academic or course equivalency)	☐ Certificate	Certificate Name:	
	PLAR 1 (academic or course equivalency)	Educational institution where above was taken:		
	PLAR 2 (work experience and/or previous knowledge)	☐ Experience	Details:	

Date(s) when above was taken:	
Document(s) attached (transcript, certificate, portfolio, description of experience):	

I understand that:
1. Not all programs or courses are eligible for PLAR.
2. Fees are for review and do not guarantee recognition.
3. I must meet minimum residency requirements of 50% to graduate from AUArts and as such, must not exceed the maximum amount of PLAR/transfer credits allowed.
4. I am responsible for understanding the PLAR process and fees.
5. If approved, I may need to adjust my course registration. Registration, tuition and fee payment deadlines apply.
6. Receiving PLAR credit at AUArts does not mean that it will be recognized as such at other post-secondary institutions.
7. The Undergraduate Prior Learning Assessment and Recognition Procedure provides more information about this process.

Student's signature:	Date:

Office Use Only

☐ Reviewed by Program Area	☐ Approved ☐ Not Approved (List Reason):	
Subject Area Specialist Name:		Date:
Director Approval/Name:		Date:
PLAR 1 processing fee (PLAR) per course ☐ Done ☐ N/A	**PLAR 2** processing fee (PLAR) per course ☐ Done ☐ N/A	Date:
PLAR 1 →half tuition for a credit course ☐ Done ☐ N/A	PLAR 2 →half tuition for a credit course ☐ Done ☐ N/A	Date:
☐ SPAIDEN record	☐ Grade Entered/ Transcript Updated (if approved)	