

2022-2023
General Faculties Council Standing Committee Annual Report
Curriculum Committee (CC)

1. MEETING DATES IN 2022-2023

The Curriculum Committee met 4 times in 2022-2023.

2022: September 28th, November 23rd

2023: January 25th, March 22nd

2. COMPOSITION AND MEMBERSHIP

Composition

a. Voting Members:

- i) Chair: Dean, Academic Programs
- ii) Four (4) School Directors, one from each of SCEM, SCCS, SCD and SVA
- iii) Two (2) additional full-time academic staff members, one appointed from the BFA degree Schools and one from the BDes degree School, and one of these members must also be a member of the MFA in Craft Media Committee
- iv) Registrar

b. Non-Voting Members:

- i) Secretary, General Faculties Council

Membership

- Dr. Janis Goldie, Committee Chair and Dean, Academic Programs
- Paul Robert, School Director, SCEM
- Richard Brown School Director, SVA
- Dr. Ghada Alatrash, School Director, SCCS
- Naoko Masuda, School Director, SCD
- Martina Lantin, Academic Staff Member
- Ian FitzGerald, Academic Staff Member
- Arif Ansari, Registrar
- Andrea Power, Secretary, General Faculties Council

Meeting Resource

- Dr. Pablo Ortiz-Hernández, Dean of Students
- Dr. Alex Link, Associate Dean, Undergraduate
- Bryan Miller, Assistant Registrar, Curriculum, Registration & Student Information
- Carissa Cameron Matthews, Director, Academic Resources
- Nenyo Kwasitsu, ORAA Meeting Resource

3. ITEMS APPROVED WITH DELEGATED AUTHORITY FROM GFC

- That the Curriculum Committee approve the course changes for the list of courses (appendix A) for the Bachelor of Design program, effective September 1, 2023, as presented.
- That the Curriculum Committee approve the changes to the program degree requirements and planning guides for the Bachelor of Design, Visual Communications Design majors and Photography majors, as amended.
- That the Curriculum Committee approve the course changes for PHTG 229, as presented, effective September 1, 2023.
- That the Curriculum Committee approve the course changes for ANIM 300, as presented, effective September 1, 2023.

4. ITEMS RECOMMENDED

- That the Curriculum Committee recommend that the Academic Planning and Oversight Committee approve the proposed revisions to the Animation Minor and Associated course changes, as presented.

5. ITEMS DISCUSSED**CC Governance Documents:**

- The CC reviewed and discussed its Terms of Reference, its annual Work Plan and the 2021-2022 CC annual report. The Committee discussed its role, and it was clarified the intent is for the Committee to review the proposals from an editorial and institutional lens and that detailed discussion about content and course learning outcomes occurs at the school level.

Curriculum and course management discussion and development:

- It was noted that curricular approvals for the 2023-2024 academic year, need to be approved by the Committee by November to align with deadlines from the Registrar's office associated with preparing the Academic Calendar.
- The Registrar is creating a report on course pre-requisites across the schools.
- The Committee discussed:
 - Consultation required for curricular changes, and that early discussions re: curriculum initiatives should occur at school councils.
 - Planned updates to the curriculum for each of the schools.
 - The role of the library in supporting schools to help students learn how to conduct research.
 - Ongoing work on integrating Work-Integrated-Learning (WIL) opportunities for students.

Draft Cyclical Program Review:

- The Committee discussed:
 - Whether certificate programs should be included in the review process, given that they are included in the Alberta Credential Framework.
 - That one of the goals in the Academic Plan is for AUArts to become a member of Universities Canada and a comprehensive institutional self-study is a necessary part of the requirements.
 - That the cyclical program review would be faculty, student and alumni led.
- The Committee provided some suggestions regarding the definition section of the Policy and Procedure

WIL in MFA – Load Change Form:

- The Committee learned that a load change form has been submitted to the government Provider and Program Registry System (PAPRS) so that the MFA program's WIL components are recognized to ensure the AUArts meets the WIL targets identified in the Investment Management Agreement (IMA). Students already have the option to engage in either graduate teaching or research assistantships, and so there are no changes for students.
- It is anticipated that the MFA program review will also come up with other kinds of WIL opportunities and activities that could be built into the program.
- It was suggested that courses that have WIL components should be flagged in the Academic Calendar for improvement and general tracking.

2023-2024 First-Year Studies Program Planning Guides

- The Committee learned that the Academic Calendar includes a separate Program Planning Guide (PPG) for First Year Studies (FYST) of the BDes program. As this has caused confusion for students, the Academic Planning and Oversight Committee approved the removal of this information and reverted back to the prior year wording.
- The Committee suggested that all the PPGs be edited to be consistent throughout the Academic Calendar.

Spring Block Courses

- The Committee learned that a letter of understanding has been signed with the Faculty Association to allow Spring Block Courses. Courses will be offered in the first three weeks of May in the upcoming Spring term.
- The Committee discussed the importance of advertising these new courses to ensure strong enrolment.

Terms of reference for the CC can be found [HERE](#).

Submitted by: Dr. Janis Goldie, Chair
Curriculum Committee

Date: August 25, 2023