



STUDENT CONDUCT POLICY

Policy Type:	Academic	Initially Approved:	May 22, 2024
Policy Sponsor:	President and CEO	Last Revised:	May 22, 2024
Primary Contact:	Registrar's Office (Credit) Continuing Education (Non-Credit)	Review Scheduled:	May 2029
Approver:	General Faculties Council and Board of Governors		

A. PURPOSE

Alberta University of the Arts (AUArts) is committed to governing and operating with processes that are transparent, ethical, inclusive, and collegial; and which establish and sustain a respectful and inclusive environment that fosters diversity, individual empowerment, personal progress, and encourages dialogue and mutual support.

The purpose of this policy is to:

- communicate the University's expectations with respect to Student behaviour.
- describe the process for responding to allegations of Student Non-Academic Misconduct (SNAM).
- protect the safety and security of the University's community.
- preserve the orderly operations of the University.

B. SCOPE

This policy applies to Student conduct that occurs on University premises, in a course, course of study, or during another activity offered by the University; or when a Student is representing the University. It also applies to Student conduct that occurs when a Student is:

- participating in, or travelling as a part of, a university program;
- studying abroad;
- participating in an internship, co-op placement or practicum;
- participating in programming offered by Continuing Education;
- participating in a university club or organization, or a Student club or organization, including Student clubs or organizations sanctioned by the AUArts Students' Association (SA); or
- attending a University club or organization event.

This policy operates alongside other applicable University policies and procedures. Where there is a conflict or inconsistency between the provisions of this policy and another University policy or procedure, this policy governs to the extent necessary to resolve the conflict or inconsistency. This policy should be read and interpreted in concert with the University's related policies and procedures.

C. POLICY STATEMENT

1. EXPECTATION FOR STUDENTS

- 1.1 The University endeavours to create and maintain a positive and productive learning environment where the working and learning environment is characterized by an atmosphere of peace, civility, security, and safety; an environment in which there is:
- a) respect for the dignity of all;
 - b) fair treatment of all individuals;
 - c) respect for freedom of expression;
 - d) respect for academic freedom;
 - e) respect for University resources and the property of individuals;
 - f) respect for confidentiality.

2. GENERAL

- 2.1 Wherever possible and appropriate, every effort should be made by instructors, University officials and/or student associations to resolve minor violations of expectations for SNAM through informal means. If, however, it appears that formal measures are warranted, complaints and allegations of SNAM will be handled in accordance with the process set out in the SNAM Procedure.
- 2.2 A list of prohibited conduct is outlined in Appendix 1: Prohibited Conduct.
- 2.3 Sanctions for violations of this policy are outlined in Appendix 2: Sanctions. The aim of sanctions in general is to foster a safe, supportive and vibrant learning environment and promote accountability to individuals and the community.
- 2.4 A Student may be subject to an investigation pursuant to the SNAM Procedure regardless of any action by civil or criminal authorities against the Student relating to the same or similar conduct.
- 2.5 Nothing in this policy prevents anyone, including professional licensing bodies, from proceeding with civil, administrative, or criminal actions independent of any University action.
- 2.6 Reports and statistics compiled by the Registrar on the nature and number of Complaints, decisions and sanctions will not include information that identifies a Student.

3. RESPONSIBILITIES

- 3.1 The University is a key constituent of the broader community and has a role to play in preparing Students as global citizens, role model and leaders. The University expects Students to behave responsibly in accordance with this policy and the SNAM Procedure. Failure to fulfill these responsibilities may result in the withdrawal of privileges or the imposition of sanctions.
- 3.2 The Director Student Services and Wellness or delegate will:
- a) respond to inquiries and/or questions about making a Complaint of SNAM; and
 - b) receive Complaints of SNAM and coordinate the University's response in accordance with the SNAM Procedure.

- 3.3 The Dean of Students will submit an annual report on the nature and number of formal Complaints, sanctions, decisions and appeals under this policy to the President's Cabinet and the Board of Governors.

D. CONFIDENTIALITY

1. The University recognizes that confidentiality is essential to the effectiveness of this policy. The University will make every effort to keep information about the Complaint, the investigation, the results of the investigation (including information about the individuals involved and witnesses), the appeal hearing and the results of an appeal hearing confidential and will not disclose such information unless disclosure is necessary for the investigation or taking corrective action with respect to the complaint or as otherwise required or permitted by law.
2. The University recognizes that the provisions of the *Alberta Freedom of Information and Protection of Privacy Act* apply to the Student Conduct Policy and Student Non-Academic Misconduct Procedure.
3. Participants in the process will not use the complaint, the investigation, findings, conclusion or results of the investigation/and or appeal hearing for an improper purpose or for a purpose unrelated to the investigation and/or appeal.

E. DELEGATION

The *Post-Secondary Learning Act* (PSLA) gives General Faculties Council (GFC) general supervision of student affairs including authority over Student discipline. The GFC may, subject to a right of an appeal to the Board, discipline Students. In addition to this authority over Student discipline, the GFC may, under the PSLA, delegate its power to discipline students. Under this authority, the GFC has adopted and approved this Student Conduct Policy and has delegated the functions in the Student conduct process to the persons identified in the Student Non-Academic Misconduct Procedure. To fulfill the appeal function, the Board has adopted and approved the Student Non-Academic Misconduct Procedure, which sets out the appeal process for decisions of Non-Academic Misconduct and has delegated the functions to the persons identified in the appeal processes as identified in the procedure.

F. DEFINITIONS

Complaint: means a report alleging Student Non-Academic Misconduct.

Student: A person who is or has been registered as a Student at the University whether or not for credit and includes current Undergraduate and Graduate Students, former Students, and graduates who have received a credential from the University.

Student Non-Academic Misconduct: means conduct that is prohibited as outlined in Appendix 1: Prohibited Conduct.

University: means the Alberta University of the Arts (AUArts)

G. RELATED POLICIES

- Academic Integrity Policy
- Acceptable Use Policy
- Access to Information and Protection of Privacy Policy
- Gender-Based and Sexual Violence Policy
- Respectful Workplace Policy
- Substance Use Policy
- Weapons on Campus Policy

H. RELATED LEGISLATION

- Post-Secondary Learning Act
- Alberta Freedom of Information and Protection of Privacy Act

I. RELATED DOCUMENTS

- Student Non-Academic Misconduct Procedure
- Academic Misconduct Procedure
- Gender-Based and Sexual Violence Procedure
- Respectful Workplace Procedure
- Appendix 1: Prohibited Conduct
- Appendix 2: Sanctions

J. REVISION HISTORY

Date (mm/dd/yyyy)	Description of Change	Sections	Person who Entered Revision (Position Title)	Person who Authorized Revision (Position Title)
05/22/2024	New Policy	All	Registrar's Office/ Continuing Education	President and CEO