BOARD ALUMNI AWARDS PROCEDURE

Procedure Type:	Board of Governors	**Initially Approved:**	May 12, 2026
Procedure Sponsor:	President and CEO	**Last Revised:**	May 12, 2026
Administrative Responsibility:	Executive Director, External Relations	**Review Scheduled:**	May 2031
Approver:	Board of Governors		

A. PURPOSE

Through the appropriate celebration of AUArts alumni the University recognizes and provides the opportunity to showcase the excellence of its alumni. Alumni recognition strengthens pride and affinity to AUArts community for being a part of AUArts' past, present and future.

B. PROCEDURES

1. ELIGIBILITY

1.1 Nominees must have earned a degree at AUArts

1.2 Nominees have demonstrated exceptional leadership in their practice/career and recognition by colleagues, professional associations and other organizations.

1.3 Consideration will be given to nominees' impact and contributions to the University, including to its reputation, with students, fellow alumni, volunteerism and engagement, philanthropic support, and other contributions.

1.4 Current AUArts faculty and staff who are also alumni are eligible.

2. INELIGIBILITY

2.1 The following are categories of individuals who are ineligible to receive an alumni award:

a) Current members of the Board of Governors;
b) Current students;
c) Alumni who have received an Alumni Award or Honorary Degree from AUArts;
d) Individuals actively serving a political office. Once the individual no longer holds an elected or appointed position in political office they are eligible.
e) Alumni Awards are not awarded posthumously.

3. NOMINATION PROCESS

3.1 Nominations will be accepted on an ongoing basis with a cut-off deadline to be established and published annually.

3.2 Nominations shall be submitted on the prescribed form and include all requirements as stated and no more; any additional information will be discounted.

3.3 Self nominations will not be accepted.

3.4 Nominations will stand for consideration in the year in which they are submitted, and, if a nominee is not selected, the nomination will stand for the following two years if approved by the Board of Governors Awards and Recognition Committee.

3.5 The Board of Governors Awards and Recognition Committee will shortlist nominations for the Board of Governors' Alumni Award, presenting no more than three nominees for one award per year to the Board of Governors for award consideration and approval.

3.6 The Board of Governors' Alumni Recognition Awards will be recognized annually and in ongoing celebration of the alumni community, through AUArts programming.

4. CONFIDENTIALITY

4.1 Nomination information submitted will be kept strictly confidential throughout the nominating process. No discussion concerning nominees shall take place outside of those directly involved in the evaluation process. The President and CEO, or their delegate, is responsible for contacting the nominators and candidates once the Board of Governors has approved a candidate.

5. REVOCATION

5.1 The Board of Governors reserves the right to revoke any Alumni Award conferred by AUArts. While the utmost diligence has been, and will continue to be, exercised by the university when awarding awards, there may be occurrences when a recipient’s past and/or current conduct, or statements, bring disrepute to the university and/or call the decision to confer such an honour on the individual into question.

5.2 In such situations, the Board of Governors Awards and Recognition Committee will be asked to review the facts of the situation and will advise on and/or make a recommendation to the Board of Governors accordingly upon which the Board may issue a special statement or revoke the honorary degree.

5.3 Exceptions to these procedures may be made at the discretion of the Board of Governors.

C. DEFINITIONS

AUArts: Alberta University of the Arts

D. RELATED LEGISLATION

- Post Secondary Learning Act

E. RELATED DOCUMENTS

- Alumni Award Call for Nominations
- Alumni Award Nomination Form

F. REVISION HISTORY

Date (mm/dd/yyyy)	Description of Change	Sections	Person who Entered Revision (Position Title)	Person who Authorized Revision (Position Title)
05/12/2026	NEW Procedure	All	Executive Director, External Relations	President and CEO