



DELEGATION OF AUTHORITY POLICY

Policy Type:	Board of Governors	Initially Approved:	February 2009
Policy Sponsor:	President and CEO	Last Revised:	May 28, 2020
Primary Contact:	University Secretary	Review Scheduled:	May 2023
Approver:	Board of Governors		

A. PURPOSE

Through the Post-Secondary Learning Act, the AUArts Board of Governors may delegate, in writing, any power, duty or function conferred or imposed upon it by the Act, except the power to make Bylaws.

This policy establishes the powers, duties and functions delegated by AUArts Board of Governors to the President and CEO for the management and administration the Alberta University of the Arts.

B. SCOPE

This policy applies any power or duty held by the Board of Governors of AUArts and delegated to the President and CEO.

C. POLICY STATEMENT

1. Statutory Authority

1.1. The Board has authority under the Post Secondary Learning Act (PSLA):

- a) to manage and operate the University and its resources; and
- b) to delegate to any person any power, duty or function it holds by virtue of the legislation.

1.2. Under the PSLA, the President and CEO has:

- a) the authority to supervise and direct the operation of the University;
- b) any other powers, duties, and functions assigned by the Board; and
- c) the authority to delegate these powers, duties, or functions including the power of sub-delegation.

1.3. The Vice-Presidents have all of the powers, duties and functions that are assigned to them by:

- a) the President and CEO; or
- b) the Board on the recommendation of the President and CEO.

2. Delegation of Authority to the President and CEO

2.1. The Board delegates the following powers, duties, and functions to the President and CEO:

- a) The creation, approval, and management of all institutional policies and procedures in accordance with the Board Policy Development Policy.
- b) The administration of the collective bargaining process with the Faculty Association and non-academic staff association at AUArts.
- c) appoint a Chair for each School Council of the university.
- d) Appoints the Registrar
- e) The establishment and administration of an employee pension plan
- f) establish admission requirements for students
- g) make and publish rules:
 - i. respecting the enrolment of students to take courses, programs of study or training provided by the board, and
 - ii. governing the taking of courses, programs of study or training provided by the board.
- h) hire any employees and appoint any officers or other persons it considers necessary for the proper conduct of the affairs of the public post-secondary institution and may promote or dismiss the officers, employees and other persons,
 - i. determine the remuneration of the officers and employees,
 - ii. prescribe the duties of the officers and employees, and
 - iii. prescribe the term of employment and the terms and
 - iv. conditions of employment of the officers and employees.
- i) subject to any collective agreement,
 - i. determine the remuneration of academic staff members,
 - ii. prescribe the duties of academic staff members and prescribe the term of employment and the terms and conditions of employment of academic staff members.

2.2. The Board reserves the right to revoke or clarify a delegation made either under this policy or any other Board or Institutional policy at any time.

3. Sub-delegation of Authority by the President and CEO

3.1. The President and CEO shall be able to sub-delegate these powers with the understanding that the President and CEO remains accountable to the Board of Governors for the actions of a sub-delegate.

3.2. The President and CEO may not delegate the authority to approve Institutional policies.

D. APPROVAL AUTHORITY: BOARD OF GOVERNORS

1. Ensure appropriate rigour and due diligence in the development or revision of this policy.
2. The Delegation of Authority will be reviewed at least once every three years.

E. RELATED POLICIES

- Code of Conduct Policy
- Delegation of Signing Authority Policy

F. RELATED LEGISLATION

- Post-Secondary Learning Act

G. RELATED DOCUMENTS

- Board of Governors Bylaws