

March 15, 2020

Good evening,

As you are now aware, the university is suspending classes (including studio classes) for one week, **from Monday March 16 until Saturday March 21**, in an effort to support the transition to online formats where possible or explore other methods of course completion with the safety and security of our community top of mind.

What you need to know...

**Facilities & Operations:**

In all cases, students are advised to practice social distancing and to adhere to regular proper handwashing. Everyone should stay home if they are unwell.

- The Student Services Desk (Registrar's Office) remains open.
- Student Advising remains open. We are investigating online options for academic advising.
- The AUArts Bookstore remains open.
- The Counselling Office remains open. We will continue to offer appointments during regular office hours (8:00am to 4:00pm) with additional "drop-in" times at 2:00 each day.
  - For students with existing appointments who are self-isolating or who would prefer to access counselling by phone, during this unprecedented period, we are able to offer this as an option. Please contact [counselling@auarts.ca](mailto:counselling@auarts.ca) if you are interested in arranging a telephone appointment.
- Events, both internal and external have been cancelled or postponed until the end of the term, and as of today, the Convocation Ceremony scheduled for May at the Jubilee will be postponed. Graduating students will receive a separate notice regarding Convocation.

The following access is limited:

- **Home Studios, studios and access to lockers are open to allow for the pick-up of materials only. Students are not permitted to work out of the home studios or studios.**

The following services remain open with reduced hours:

- Luke Lindoe Library -- closed Monday, March 16 – modified hours March 17-21 – please check the website for updates on hours of operation
- Lodgepole Center -- closed until Monday, March 23
- Tutoring and Writing Centre -- closed until Monday, March 23
- Cafeteria -- closed until Monday, March 23

**Assignments & Course Continuity:**

- Faculty have been advised to reach out to their students regarding assignments due this week and beyond.
- Prepare for online delivery of courses – and advise of any challenges relating to access to wifi or similar that may impact access to online delivery by email to [covid19@auarts.ca](mailto:covid19@auarts.ca).

- Prepare for adaptations to studio course completion requirements.

**Health & Safety:**

- For students who are otherwise healthy, this transition to online or adaptations will provide for course completion.
- For students who are ill, we will manage their individual situations via the Excused Absence protocol as presented on Friday.
- As noted, students are advised to practice social distancing (2 metres between individuals who may be ill), regular handwashing – avoid touching your face, and are required to stay home if you are unwell.

The situation is changing rapidly. Please check your auarts.ca email regularly to stay on top of the news. Make sure you download and follow the AUArts Safe App. If you have any questions, email [covid19@auarts.ca](mailto:covid19@auarts.ca).

Again – clean hands, clear heads and open hearts. We're all in this together.

Thank you for your patience and understanding,  
Kim

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